



# ADMINISTRATIVE / PROFESSIONAL COUNCIL

*Illinois State University*

## Awards Committee

The Awards Committee functions in recognizing A/P staff excellence through the Distinguished Service, Emerging Leader and Esprit de Corp awards. While the A/P Council selects the Esprit de Corps award, the awards committee facilitates the process.

### Awards Committee Responsibilities

*The Awards committee is comprised of current A/P Council members or A/P employees. The committee convenes in early November to review nominations and make selections.*

Member Duty	Time Commitment
Reviews nominations for Distinguished Service and Emerging Leader awards prior to the committee meeting.	1 hour
Attends meeting to review nominations and select winners for Distinguished Service and Emerging Leader awards.	2 hours
Helps identify Esprit de Corps award nominees to bring before the Council for consideration.	1/2 hour