

Illinois State University
Administrative / Professional Council

1:15-3:00 pm; Thursday, September 9, 2010
BSC Spotlight Room

MINUTES

Council Members present – Stacy Ramsey, Teri Farr, Anjie Almeda, Binoy Edathiparambil, Ryan Gray, Nikki Brauer, Julie Huber, Melissa Moody, Pam Cooper, Soemer Simmons, Alex Skorpinski

Ex-Officio Members present - Jennifer Frobish, Megan Prentice

Approval of minutes – August 26, 2010 minutes were adjusted to reflect the correct date for the Brown Bag Luncheon, the correct elections chairperson, and to move Homecoming as a discussion piece still. Adjusted minutes approved with motion by Nikki Brauer, second by Anjie Almeda.

Chair’s remarks – AP Council has an office now. It is located in 408 Hovey, and we are sharing that space with Academic Senate. Currently storing files there. We still need 100% support for the AP Scholarship from the council members. Invitations have been sent out for dinner with President Bowman. A guest is truly welcome, but please RSVP by October 12. We were asked to provide a representative for the Gladly We Give Philanthropy Awards committee. Soemer Simmons is filling that role. We will be looking for a Gladly We Give Ambassador as well. Stacy received the list of new AP staff since January 2010. Will craft a message to them as a welcome and also to inform them of the Council. Barb Todd has left the Foundation is the new Director of the Ewing Cultural Center.

Committee/Representative Reports

- **Elections** –Anjie Almeda – no report
- **Programming** – Julie Huber – Brown Bag dates have been set. September 21 will host Cathy Hempstead to talk about responsible retirement planning. On October 6, we will have a sneak peek at the Fitness Center. On November 19, we will hear from Jim Carlson regarding the Bone Student Center Master Plan. The holiday party is in the works.
- **Academic Senate** – Stacy Ramsey – shared that Erik Rankin cannot serve in this role. We will be reaching out to Brian Huonker.
- **Foundation** – Larry Lyons – no report
- **Scholarship** –Debbie Lamb – Debbie has reached out to our previous scholarship winners regarding Homecoming and the luncheon.
- **CCC** – Jennifer Frobish – coffee hour topics are being identified. yearOne/Transfer Transitions and a Rec Center sneak peek are possibilities for this academic year’s meetings.
- **HR Liaison** – Megan Prentice – no report
- **Awards**- Rachel Calhoun – no report
- **Parking** – Emily Vignieri – There are 70-80 vacancies in the garages so trying to determine how to fill those. Currently exploring a “give ‘em a break” policy that would waive off the first parking violation. There are lots of conversations happening about lots and how to best use spaces.

Business/Discussion Items –

- **Homecoming** – Civil Service has reached out to us and has a committee planning Homecoming for them. Valerie Bridson is chairing that. Nikki and Julie will be attending their meeting on September 14 from 11:30am – 12:00pm in DEG 56. We cannot sell cocoa or coffee during the parade because of how

our funding is structured. We are committed to walking in the parade though. Tabled the conversation until next meeting.

Adjournment – No official adjournment due to lack of quorum.

Next meeting – September 23, 2010 in BSC Spotlight Room

Future Guests: October 14 - Chuck Scott & Eric Hodges re: Electronic Door Access