

Illinois State University
Administrative / Professional Council

1:15-3:00 pm; Thursday, September 27, 2007
Spotlight Room, Bone Student Center

MINUTES

Council Members present - Mboka Mwilambwe, Mindy Mangialardi, Nikki Brauer, Pam Cooper, Debbie Lamb, Maureen Smith, Becky Mentzer, Michelle Schuline, Erin Pearce, and Alex Skorpinski

Ex-Officio Members present – Stacy Ramsey, Rachel Calhoun, Larry Lyons, Ron Gifford, and Len Grinstead

Approval of minutes – September 13, 2007 minutes were approved with the addition of discussion of diversity in Mboka’s meeting with President Bowman. Motion made by Mindy Mangialardi, second by Michelle Schuline.

Guest –

- **Deb Smitley** – discussion of AP salary analysis methodology and process
 - Methodology and analysis will be posted on AP council website
- **Claire Lamonica** – AP representative on Provost Search Committee
 - Council members provided questions/topics to consider for inclusion in interview process

Chair’s remarks – Mboka Mwilambwe

Mboka reminded council members his next meeting with President Bowman will be on 10/4/07 and to forward him any additional agenda items. Steve Bragg has confirmed to Mboka the approval for increasing the distinguished service award from \$500 to \$1000, discussion will be tabled for 10/11/07 council meeting. Karen Stephens and Steve Adams have both agreed to be guests for the Council. Mboka also reminded council members of 10/9/07 dinner with Civil Service Council members at the University Residence.

Committee/Representative Reports

- **Foundation** – Larry Lyons – No report
- **Scholarship** – Debbie Lamb – Council received thank you card from Tristan for AP scholarship. Recipients and AP family member will be in attendance at F/S luncheon and Mboka will introduce them – photos have been submitted as well and will also be featured on AP Council website
- **CCC** – Stacy Ramsey – No report
- **Academic Senate** – Ron Gifford – no report
- **HR Liaison** – Len Grinstead – Len reminded Council members that he would be willing to take questions to HR leadership team for discussion

Business/Discussion Items:

- **Website** – Additional content on committee descriptions is needed prior to releasing the new version of the AP Council website. Council members were asked to respond to Alex by 10/4/07 with updates.
- **Homecoming Parade** – Civil Service Council members have asked AP Council members if they would like to ride on their float in this year's homecoming parade. Mboka asked if interested to please contact him.
- **Brown Bag Topics** – tabled for 10/11/07 meeting
- **Adjournment** – Motion for adjournment by Maureen Smith and seconded by Pam Cooper. **Next meeting 10/11/07 in the 314 SSB**