

Illinois State University  
**Administrative / Professional Council**

1:15-3:00 pm; Thursday, September 26, 2013  
Spotlight Room, Bone Student Center

**MINUTES**

**Approval of minutes**-Minutes from September 12, 2013 approved; Motion by Megan Koch, second by Stacey Mwilambwe.

**Chair's Remarks:** Chair Skorpinski discussed the capital construction plans for the University. More information can be found at [Facilities.IllinoisState.edu](http://Facilities.IllinoisState.edu). A summary is below:

Milner \$78.9 M  
MCN \$27.9 M  
COE \$81 M  
UHS \$54 M  
William's Hall Renovation \$29 M  
Capital Renewal Projects \$3 M

Chair Skorpinski has not yet met with the new president.

**Business Items:**

1. **Krispy Kreme fundraiser:** The date is set for October 31.

**Committee/Representative Reports**

- **Human Resources**–Melanie Schaasfma–working on getting merit based increases. Systems meeting appointments will be coming out this fall.
- **Academic Senate** –Soemer Simmons–no report
- **Awards**–Beth Snyder–Postcard will be mailed on October 7. We will benefit from moving all awards communication on the same timeline.
- **Campus Communications Committee**–Matthew Murray–no report
- **Communications** – Emily Vigneri–AP email went out. Also sent email to new AP employees, including President Flanagan.
- **Elections** –Becky Mentzer–No positive responses for the Library search. Chair Skorpinski was able to get one person to agree and sent it to the Provost.
- **Grievance**-Nikki Brauer–No report
- **Programming** –Nikki Brauer–The committee had their first planning meeting for the Holiday Party. The date has been confirmed for December 8 from 2-4 p.m. at Horton Fieldhouse. Approval for funding to rent the bounce houses is needed. The Council voted to approve \$550 for the cost of bounce houses. A motion by Becky Mentzer, seconded by Hurdylyn Woods. The committee is looking at creating and conducting an evaluation for the event. University Events will no longer pay for the photos so the committee is looking to find a photographer by soliciting bids. Megan Koch said that the School of

Communication has a cart for making photos that print out on the spot. We need to communicate the message to those attending that it will cost to get a picture with Santa.

- **Scholarship**–Debbie Lamb–AP recipients were recognized at the Faculty/Staff Luncheon. Photos will be up on the website soon.

### **Miscellaneous**

- November 14 meeting–IT strategic plan presentation
- RSVP for dinner with the President on October 8
- Every Friday in October will offer \$6 meals at the dining centers for faculty/staff
- October 10–Wine Gala for Friends of the Arts at Fresh Market from 8-10 p.m. Tickets are available through Alex Skorpinski.

**Adjournment** – motion by Nikki Brauer; seconded by Megan Koch.

### **Next meetings – 1:15-3pm**

October 10, Hancock Stadium

### **Socials –see website/Facebook for specific locations**

October 24-Marriott