

Illinois State University
Administrative / Professional Council

1:15-3:00 pm; Thursday, September 11, 2008
Spotlight Room

MINUTES

Council Members present - Mboka Mwilambwe, Anjie Almeda, Pam Cooper, Julie Huber, Debbie Lamb, Becky Mentzer, Melissa Moody, Erin Pearce, Michelle Schuline, Maureen Smith and Alex Skorpinski

Ex-Officio Members present – Rachel Calhoun, Ron Gifford, Len Grinstead, Larry Lyons and David Rardin

Approval of minutes – August 28, 2008 minutes were approved with corrections - Motion made by Melissa Moody, second by Julie Huber.

Chair's remarks – Mboka remarked about the letter sent by President Bowman to donors to the employee childcare center which detailed that an agreement had been reached with BroMenn and Illinois Wesleyan University to have a combined employee childcare facility (managed by BroMenn) and located at the corner of Harris and Main with a projected opening date in fall 2009. There would be space for 175 children (divided equally), ranging in age from birth to Pre-K. Mboka's next meeting with President Bowman is 9/19/08; please send comments/questions to Mboka. Council dinner with President and Mrs. Bowman at the University Residence is scheduled for 9/22/08; please RSVP to presidential events by 9/16/08. Mboka will send a welcome letter to A/P staff next week, send input to him by early next week.

Committee/Representative Reports

- **Elections** – Anjie Almeda will ask Kim Hays to serve again as elections administrator
- **Programming** – Erin Pearce & Julie Huber – topics include:
 - **Shots fired video (college based scenario)**
 - Sustainability
 - ODAA
 - College selection process
 - U Club
 - Financial Aid planning for college
 - Student behavioral intervention team 'helping students get help'
 - CERT
- **Academic Senate** – Ron Gifford – no report, 9/10/08 mtg cancelled
- **Foundation** – Larry Lyons – no report, next meeting in November 2008
- **Scholarship** – Debbie Lamb – recognition will be at F/S luncheon at homecoming
- **CCC** – David Rardin – upcoming board meeting 10/24/08. Topic discussed will be the Solar Car.

- **HR Liaison** – Len Grinstead – no report – (request was made for Len to bring information re: upcoming benefits choice period to the next meeting)
- **Constitution** – Stacy Ramsey – ongoing, no current update
- **Awards**- Rachel Calhoun – working with Shirley McCauley in the BSC to update the plaque on the wall at the BSC for Distinguished Award recipients.

- **Business/Discussion Items:**
 - Homecoming Parade/\$ for giveaways- Mboka talked with Melody Palm of the Civil Service Council, they will provide the truck and have reserved the entry for the parade. Mboka encouraged A/P participation in the parade. Mboka also requested \$200 for giveaways (candy, etc) during the parade. Motion made by Becky Mentzer, second by Michelle Schuline.
 - Future guests –
 - Jan Shane Murphy – discussing employee childcare center
 - Danielle Lindsay – discussing summer school
 - Steve Hunt & Jan Patterson – discussing the Civic Engagement/American Democracy Project
- **Adjournment** – Motion for adjournment by Pam Cooper and seconded by Debbie Lamb

- **Next meeting** – 9/25/08 in the BSC Spotlight Room