

ILLINOIS STATE UNIVERSITY
Administrative/Professional Council Meeting
September 8, 2005
Spotlight Room, Bone Student Center

Council members present: Donna Banner, Mike Baum, Nikki Brauer, Kim Hays, Steve Klay, Mindy Mangialardi, Rick Olshak, Sally Pyne, Jess Ray, Amy Roser, Annette States Levitt, Mark Vegter

Ex-officio members present: Paul Jarvis, Kaye Johnson, Mboka Mwilambwe, Maureen Smith

Council Chair, Mindy Mangialardi, called the meeting to order at 1:15 p.m.

Approval of minutes

The Council approved the minutes of the August 25 meeting, as submitted. Minutes of meetings are available on the Council Web site, <http://www.apcouncil.ilstu.edu/>.

Chair's Remarks – Mindy Mangialardi

- Mangialardi shared that she was still working on the Chair's annual letter to A/P constituents. She is looking for a way to allow A/P's to provide feedback to the Council. This issue initiated a discussion regarding communication options. It was determined that an on-line survey would be explored.
- The participation and selection of A/P staff members to serve on administrator search committees has been an issue for some time. The policy is being reviewed in the Academic Senate and the Council will provide input on the draft policy. It had been the Council's understanding (based upon a discussion at a CCC meeting last spring) that it had already been agreed upon that at least one A/P employee would sit on every major administrator search committee and that the A/P Council would be responsible for selecting/appointing that person. Mangialardi will continue to follow up on this issue and will communicate that any draft of the policy that does not allow for the Council to select/appoint a representative to the search committee is not acceptable to the Council.
- Exec Board members Mangialardi, Steve Klay and Annette States Levitt met with Associate Vice President Ira Schoenwald to discuss some ideas related to A/P performance appraisals. He will be attending a future meeting to bring these ideas for Council discussion.
- Mangialardi reminded Council members to RSVP for the dinner at the University Residence on 9/16.

HR Liaison Remarks – Kaye Johnson

- Johnson provided information on some personnel changes within Human Resources. Derek Story has moved over to the Nelson Smith office and will be working with the implementation of PeopleAdmin. The system will hopefully be going live in early October.
- A number of A/P-related policies are up for review, and are being sent to the Academic Senate. Johnson will also make arrangements for them to be sent to the Council. Amy Roser, Mike Baum and Sally Pyne volunteered to serve on a Policy Review Committee and will report back to the Council at a future meeting.

Academic Senate – Mboka Mwilambwe

Mwilambwe attended the 8/31/05 meeting of the Academic Senate, and provided the following report:

The meeting was called to order at 7pm.

Professor Curt White gave his IBHE-FAC report in which he gave a “recap” of last year. He also indicated that the chair for the IBHE-FAC will be Wayne Evans from Bradley University, whom he considers a strong advocate for public institutions although Bradley is a private institution.

Chair and Vice Chair Remarks:

Senator Crothers provided the following remarks:

- He welcomed back senators and reminded them that given the high turnover, returning senators will need to make a special effort to help new ones become acquainted with the issues at hand.
- He informed the Senate that Senator Borg has resigned his position as Secretary because he is taking on the directorship of one of the schools in the College of Fine Arts. Senator Borg has however agreed to chair the Academic Affairs committee.

Senator Garrison provided the following remarks:

- SGA has revamped its internal structure to give more autonomy to its senators.
- SGA is currently circulating a petition in hopes that it will convince apartment owners to review their policies on when students must re-sign their leases.
- SGA held a retreat for its officers this past week-end.

Administrator's Remarks

President Bowman provided the following remarks:

- The Illinois economy is expanding, although not at the same rate as some other states.
- The FY06 budget is \$277 million, which is \$5 million more than FY05. However state support remains the same at \$84 million. The increase in the budget is due to grants, contracts and fundraising.
- He decided to forgo a search for the Vice-President of Advancement this summer because he did not want to lose the momentum in fundraising. In addition, he felt that Diane Ashby would help keep the momentum going as she has an excellent track record as a fundraiser for her college. He indicated that she is off to a great start as \$1.5 million was raised for the month of August. She is also in the process of reorganizing her division, which includes hiring a “major gifts” officer.

Provost Presley provided the following remarks:

- So far there are 3,183 students in our freshman class.
- His division will spend more time focusing on the development of faculty, staff and department chairs.

- The initiative on advising produced a detailed report that he is looking to put into action. He will be bringing new policies on advising and major selection for the Senate to consider.

Vice President Mamarchev provided the following remarks:

- Numbers showed a high degree of participation from students in Passages events.
- Burger King may open 9/19.
- Wilkins reopened this Fall after a year of renovations. There are 2/3 of returning students and 1/3 of freshmen.

Vice-President Bragg provided the following remarks:

- Our utility bill was 24% higher than last year for the months of May, June and July.
- It will cost us an extra cost of \$1.3 to \$1.5 million to heat and cool our buildings this year.
- Pension funding will put pressure on future funding and the university will need more planning and private funding to stay afloat.
- Schroeder renovation is one year ahead of schedule (it will reopen in January).
- Stevenson and Turner are in the design and engineering phase of the renovation project, however, funds for the project have not been released yet.
- He will present conceptual plans for the development of the Gregory Street property (260-270 acres) to various campus groups on campus.
- He also announced the following appointments in his division: Greg Alt (Comptroller); JC Craybill (Environment Health and Safety); Ron Kelly (Energy Management)

Committees:

The following senators were selected to chair their committees:

- *Academic Affairs - Paul Borg*
- *Administrative Affairs - Peter Smith*
- *Faculty Affairs - Deb Trissel*
- *Planning and Finance - Martha Burke*
- *Rules - Dan Holland*

Honorary Degree Selection Process

Greg Kunde (ISU alum) has been nominated to receive an honorary doctorate. President Bowman asked members of the Senate to return a form in their packet indicating whether or not they supported this nomination.

Advisory Items:

07.12.05.01 Transfer Student Admission Proposal From Academic Services and Enrollment Management

Provost Presley indicated that this is more of a change in procedure rather than a change in policy. The proposal is such that non-credit coursework will not count towards the number of hours earned by a transfer student at the time of application.

Communications:

06.10.06.01 Proposed pension legislation

Tom Fowles from Human Resources was invited to give senators an opportunity to ask questions. One of the main concerns with this legislation is the under-funding of SURS for the next two years. Steve Bragg estimates that this shortfall (\$250 millions) will have to be made up between 2008-2011 and that money will have to come from operations budgets.

07.01.05.01 Advance Notice of Possibility Surveillance Equipment Installation

This item was forwarded to the Senate by President Bowman.

07.14.05.01 Sports Schedules

The Athletics Department forwarded a web link to the Senate which contains schedules for all of its teams.

The meeting was adjourned around 8:00 pm.

Committee Reports

No reports.

Business

• **Goals for the year**

This topic generated further discussion on seeking input/feedback from our A/P constituents. It was decided that we would delay setting goals for the year until this feedback could be obtained. A Communications Committee was formed, with Rick Olshak, Jess Ray and Annette States Levitt volunteering to serve. They will be working on an on-line survey to be sent out to all A/P's. The Council spent some time generating ideas for the survey. Olshak will also be exploring options for an A/P listserv.

• **Brown Bag Dialogues**

Given the success of last year's Brown Bags, it was determined that the Council host them again this year. Time was spent generating possible guests and topics to be pursued. The list included:

- Downtown Normal Re-Development
- The university's Master Plan
- President Bowman
- Ira Schoenwald (HR transitions)
- Phil Adams (schedule during budget time)
- Shared governance representatives (Academic Senate & Civil Service Council)
- Committee for Diversity
- Athletics Director
- All of the Vice Presidents to talk about the vision for their respective areas of responsibility
- Academic Impact Fund
- Gary Olson, Dean of the College of Arts and Sciences

Adjournment

The Council adjourned at 2:35 p.m. Moved and seconded by Amy Roser and Mike Baum, respectively.

Respectfully submitted,

Steven Klay, Secretary

Future 2005 Meetings

All meetings will begin at 1:15 p.m., and take place in the Spotlight Room in the Bone Student Center.

September 22

October 13

October 27

November 17

December 15