

Illinois State University  
**Administrative / Professional Council**

1:15-3:00 pm; Thursday, August 26, 2009  
Spotlight Room - BSC

**MINUTES**

**Council Members present** - Mboka Mwilambwe, Stacy Ramsey, Debbie Lamb, Teri Farr, Ryan Gray, Julie Huber, Erin Pearce, Melissa Moody, Michelle Schuline, Pam Cooper, Nikki Brauer and Alex Skorpinski

**Ex-Officio Members present** – Rachel Calhoun, Ron Gifford, Larry Lyons and David Rardin

**Approval of minutes** –August 13, 2009 minutes approved by council with corrections, motion by Erin Pearce with second by Ron Gifford

**Chair's remarks** – Mboka welcomed new members, Nikki Brauer and Ryan Gray to the Council. He reminded Council members that he would be meeting with President Bowman next week and to forward questions and concerns to him. He also encouraged attendance at the Associate VP for Human Resources open forums, times and locations posted on the university home page. The next A/P social will be at Maggie Miley's this Friday. Nikki Brauer reminded members to RSVP for the faculty staff luncheon at Homecoming on October 14<sup>th</sup>.

**Committee/Representative Reports**

- **Elections** –Anjie Almeda – not present
- **Programming** –Erin Pearce – social networking at Maggie Miley's on last Friday of the month. Held committee meeting regarding Brown Bag sessions for this fall with the topics of lessons learned from the Alumni Survey featuring Stephanie Epp, update on Educating IL by Deb Smitley and Financial Planning/Retirement/Benefits, featuring Jim Carlson. Nikki Brauer will serve as the council liaison to the Holiday Children's Party planning committee. Teri Farr also suggested the Council consider sponsoring a blood drive with the Red Cross in the Spring or early summer.
- **Academic Senate** – Ron Gifford –report at <http://apcouncil.illinoisstate.edu/representatives/representation.shtml>
- **Foundation** – Larry Lyons – report at <http://apcouncil.illinoisstate.edu/representatives/representation.shtml>
- **Scholarship** –Debbie Lamb – no report
- **CCC** – David Rardin –no report
- **HR Liaison** – Len Grinstead – not present
- **Constitution** – Stacy Ramsey – see business discussion items
- **Awards**- Rachel Calhoun – no report

**Business/Discussion Items:**

- Constitution – Review and discussion of additions and changes in proposed constitution. Motion to bring revised constitution forth to the A/P community by Erin Pearce, with second by David Rardin. Stacy thanked the committee for their assistance in this project.
- Committee Assignments –
  - Elections – added Michelle Schuline
  - Programming – added Teri Farr
  - Holiday Party – Nikki Brauer

**Adjournment** – Motion for adjournment by Stacy Ramsey and seconded by David Rardin

**Next meeting** – 9/10/2009 in BSC Spotlight Room