

Illinois State University
Administrative / Professional Council

1:15-3:00 pm; Thursday, August 14, 2008
SSB 314

MINUTES

Council Members present - Mboka Mwilambwe, Stacy Ramsey, Pam Cooper, Teri Farr, Julie Huber, Debbie Lamb, Mindy Mangialardi, Erin Pearce, Michelle Schuline, Maureen Smith and Alex Skorpinski

Ex-Officio Members present – Rachel Calhoun, Ron Gifford, Larry Lyons, and David Rardin

Approval of minutes – July 24, 2008 minutes were approved -Motion made by Michelle Schuline, second by Maureen Smith.

Chair's remarks – Mboka welcomed new council members David Rardin and Julie Huber. Dave will serve as committee representative to the CCC. Mboka is Chair over the CCC for the upcoming academic year. Mboka will meet with President Bowman next week, please send any questions/agenda items to him. Mboka will also forward the date for the A/P and Civil Service Council dinner with President and Mrs. Bowman at the University Residence to all members.

Committee/Representative Reports

- **Elections** – Mindy Mangialardi presented the slate of candidates for executive board to the council members. See attached report for comments and results.
- **Holiday Party** – Nikki Brauer will continue to serve as the A/P Council liaison to the holiday party planning committee
- **Foundation** – Larry Lyons – no report, next meeting in November 2008
- **Scholarship** –Debbie Lamb –scholarship recipient photos will be posted on the A/P council website and be announced at the F/S luncheon at Homecoming
- **CCC** – David Rardin – letter read at 7/25 BOT meeting, upcoming ideas for next meeting need to be submitted to Mboka/David
- **Academic Senate** – Ron Gifford – no report, next meeting August 28, 2008
- **HR Liaison** – no report
- **Constitution** – Stacy Ramsey – ongoing, no current update
- **Awards**- Rachel Calhoun – contacted Shirley McCauley in the BSC to update the plaque on the wall at the BSC for Distinguished Award recipients

Business/Discussion Items:

- **Committee Appointments** –
 - **Elections** – Teri Farr and Maureen Smith
 - **Programming** – Erin Pearce and Julie Huber
 - **Constitution** – Stacy Ramsey
 - **Scholarship** – Debbie Lamb

- **Mentoring Survey** – Erin Pearce will forward to new council members and make arrangements to send on the A/P list-serv

- Ideas for the upcoming year –
 - Guests/Ideas – Brown Bag Sessions –
 - Enid Cardinal addressing sustainability
 - Shane McCreary addressing diversity
 - College selection process and information on financial aid
 - University Club hour for A/P staff

- **Adjournment** – Motion for adjournment by Stacy Ramsey and seconded by Ron Gifford

- **Next meeting** – 8/28/08 in the BSC Spotlight Room
 - Guest: Dr. Sherri Everts (Provost)