

Illinois State University
Administrative / Professional Council

1:15-3:00 pm; Thursday, August 13, 2009
Spotlight Room - BSC

MINUTES

Council Members present - Mboka Mwilambwe, Stacy Ramsey, Anjie Almeda, Teri Farr, Becky Mentzer, Erin Pearce, Michelle Schuline, Nikki Brauer and Alex Skorpinski

Ex-Officio Members present – Rachel Calhoun, Ron Gifford, Len Grinstead and David Rardin

Approval of minutes –July 9, 2009 and July 23, 2009 minutes approved by council, motion by Anjie Almeda with second by Michelle Schuline

Recognition of outgoing members – Becky Mentzer and Maureen Smith were honored by the council with presentation of plaque and sincere thanks for their time and service.

Officer Elections – slate of officers presented to council members were Mboka Mwilambwe as Chair, Stacy Ramsey as Vice-Chair and Rachel Calhoun as Secretary. Council passed slate after discussion with unanimous vote.

Chair's remarks – Mboka commented on the Dean of Library search, names have been sent to the Provost for consideration for the A/P representative on the search committee. The proposed start date for the Dean is January 2010. Larry Lyons is representing the A/P constituency on the Associate VP Human Resources search committee. Phone interviews are underway for that position. The new VP of Business Finance & Planning was announced this morning; Daniel Layzell will start effective September 15th.

Committee/Representative Reports

- **Elections** –Anjie Almeda – no report (see Chair's remarks for search committee news)
- **Programming** –Erin Pearce – social networking at Maggie Miley's on last Friday of the month. See business discussion items for brown bag topics for fall
- **Academic Senate** – Ron Gifford – no report
- **Foundation** – Larry Lyons – not present
- **Scholarship** –Debbie Lamb – not present
- **CCC** – David Rardin –send October meeting suggestions to David. Last BOT meeting presentation was on entrepreneurship by Mark Hoelscher of the College of Business brought along an alum of the program, who is also the owner of DP Dough. MAP funding was an item suggested for consideration at an upcoming BOT coffee hour.
- **HR Liaison** – Len Grinstead – handouts provided and on HR website on Primary Care providers and who to call for info at HR
- **Constitution** – Stacy Ramsey – see business discussion items

- **Awards-** Rachel Calhoun – no report

Business/Discussion Items:

- Constitution – Review and discussion of additions and changes in proposed constitution. Edits will be reviewed at the 8/27/09 meeting and then posted to the website for vote of A/P community.
- Brown Bag Topics –
 - Stephanie Epp of the Alumni Relations office wants to present of alumni survey results and the opportunity to use homecoming as an opportunity for campus involvement
 - Communication flow on Campus
 - Childcare center
 - Education Illinois – Deb Smitley has asked to present to council
 - Facilities use on campus
 - Healthcare and Benefits for employees
 - Campus Technology – Mark Walbert has asked to present to council

Adjournment – Motion for adjournment by Nikki Brauer and seconded by Teri Farr

Next meeting – 8/27/2009 in BSC Spotlight Room