

Illinois State University  
**Administrative / Professional Council**

1:15-3:00 pm; Thursday, August 11, 2011  
Spotlight Room, Bone Student Center

**MINUTES**

**Council Members present** - Stacy Ramsey, Teri Farr, Nikki Brauer, Binoy Edathiparambil, Ron Gifford, Ryan Gray, Julie Huber, Debbie Lamb, Melissa Moody, Joshua Reid, Soemer Simmons, and Alex Skorpinski

**Ex-Officio Members present** – Rachel Calhoun, Larry Lyons, and Jennifer Frobish

**Approval of minutes** –approval of June 9, 2011 minutes were approved, motion by Debbie Lamb, second by Soemer Simmons

**Recognition of departing members:** Stacy recognized Julie Huber and Melissa Moody for their service to the Council.

**Chair's remarks** –Stacy reported her next meeting with President Bowman is coming up, please send questions, issues to her. Alex requested an update on Healthcare issues from HR. Stacy conveyed a thank you to the Scholarship committee for their work, and noted to the Council a thank you from Kate Arthur from University Marketing and Communications, whose son is one of the scholarship recipients for the 2011-12 academic year. Stacy informed the Council that Megan Prentice had a baby girl and has decided to leave her job at the university. Stacy will ask Khri Clevenger to come or send a representative from HR to meetings when needed. Council members were encouraged to volunteer for Passages and move in assistance – see university website for sign up. The new SURSMAC representatives replacing Jim Carlson are Jean Ann Dargatz and Mardell Wilson. Matt Lyons will replace Doug Banks on the Parking Committee (Doug has left the university as well.)

**Officer Elections** – Slate of officers presented and approved for the 2011-12 academic year are President – Stacy Ramsey, VP – Teri Farr, and Secretary – Rachel Calhoun

**Committee/Representative Reports**

- **Academic Senate** –Brian Huonker –not present
- **Communications** – Ryan Gray & Alex Skorpinski – articles for ISU REPORT will be due for the following editions: 9/6, 9/27, 10/18, 11/8, 11/29. Council website has been updated with new members – photos need to be taken
- **Elections** –Anjie Almeda – not present
- **Programming** –Nikki Brauer – social August 26th – 5pm Medici; brown bag ideas are needed; new co-chair also needed
- **Foundation** – Larry Lyons – no report

- **Scholarship** –Debbie Lamb –thank you to all committee members for their time. The Council received 7 applications this year. Recipients will be recognized on the Council website and at the Faculty Staff luncheon at Homecoming.
- **CCC** –Jennifer Frobish – BOT met at end of July, letter distributed to all council members. Next meeting will discuss healthcare and retirement, ideas are needed for the coffee hour for the next BOT meeting in October
- **HR Liaison** – not present
- **Awards**- Rachel Calhoun –no report

**Business/Discussion Items –**

- ISU-EIU football game 9/1/11 bus trip is being offered; celebrates the 100<sup>th</sup> anniversary of this rivalry
- Meeting dates are set- Alex added that you can use U-Calendar and download all meetings to your outlook

For upcoming meetings:

- Approve Academic Senate representative
- Committee vacancies
- Brown Bag items
- Summer meeting schedule
- Meeting attendance and teaching schedules
- Social
  - Change in format to drive attendance
  - Survey of other universities

**Adjournment** –motion by Nikki Brauer, second by Ron Gifford

**Next meetings –**

- August 25 - Spotlight Room (Guest: VP Larry Dietz)
- September 8 – Spotlight Room (Guest: Julie Prianos re: new ISU homepage)
- September 22 – Spotlight Room

**Socials – 5pm at Medici**

- Friday, August 26<sup>th</sup>
- Friday, September 30<sup>th</sup>