

Illinois State University
Administrative/Professional Council
1:15 – 3:00 pm; Thursday, June 28th, 2018
Spotlight Room, BSC

AGENDA

Attendance: Ron, Kris, Rachel, Hope, Zach, Rachel, Liz, Christine, Stephanie, Nikki
Excused Absence: Heidi, Amelia, Susan

- Review of Agenda
- Approval of Minutes **May 24th minutes were approved by council**
- Chair Remarks – Ron Gifford **No meetings will take place in July. CCC will meet during July. Please meet as committees during July for 2018-2019 planning. Nikki, Susan and Ron will be reviewing the constitution over the summer to review quorum rules.**
- Treasurer’s Report-Heidi Verticchio: **I bought two of those table stands, a pack of cardstock, and 20 red binders. Not my area of expertise though. VM, would mind doing that? I spent 102 there. That with the outstanding bill we were waiting to be paid for bags should get us to about \$5.00 balance.**
- HR Report: Melanie Schaafsma **26 active AP positions posted as of now with 10 outstanding; 14 AP positions have recently closed; 140 non- continuous AP positions we are in the process of rehiring and this is a typical number; Lisa Mason is currently still assisting until Clayton starts on Monday; Merit board meeting took place yesterday. An update was made on the upcoming new procedures on the nonexempt AP positions.**
- Committee/Representative Reports
 - Academic Senate – Amelia Noel-Elkins: **no report**
 - Campus Communications Committee – Liz Chupp: **no report; continues to work on a process document for CCC that will guide members of the CCC**
 - Foundation – Christine Bruckner **Minutes were sent to council to refer to**
 - Awards – Rachel Caracci/Hope Fine **no report**
 - Elections – Amanda Papinchock **no report**
 - Programming – Stephanie Duquenne **recruited Julie, Amanda, Megan, Christine and Hope to this committee and will meet in July**
 - Spring 2018 Socials: Moved back to Fridays
 - June 29th- Pub II
 - July 27th- Hyatt patio
 - Service Opportunities –Christine
 - Communication – Rachel Kobus **no report**
 - Scholarship – Heidi Verticchio: **Will meet on Monday**

- New business Ron would like council to think about any changes that the council would like to see and send these suggestions to Ron this summer for the Constitution Committee to consider; send ideas to Nikki about how to best onboard new members
- Adjournment Rachel first and Kris second; all approved

NOTE: If you cannot attend the meeting, please contact Ron at 8-8298 or rmgiffo@IllinoisState.edu