

Administrative/Professional Council Meeting
May 23, 2002
1:30 p.m.

Spotlight Room, Bone Student Center

Present: Maureen Blair, Jan Bremner, Rob Flot, Paul Jarvis, Larry Jobe, Steve Klay, Jeff Lopez, Chika Nnamani, Sally Pyne, Jewel Gray, Sue Zinck

Absent: Molly Arnold, Susan Blystone, Betty Kinser, Mike Baum

Guests: Jan Shane, Assistant to the Provost; Joe Rives, Director of University Planning

President's Comments

Nnamani opened the meeting by introducing the newly elected A/P Council and Grievance Committee members in attendance. They included:

A/P Council: Elaine Graybill, Mindy Mangialardi, and Gail Lamb

Grievance Committee: Sandy Colb, Maureen Smith, Marabeth Clapp, and Ken Fansler

Foundation: Joe Rives

Awards Committee: Kim Hays

Nnamani also congratulated and thanked those members of the Council whose terms will be expiring this year for their hard work and dedication. He praised the group for providing exemplary representation on the Council, as well as within the University community.

Guest remarks

Joe Rives – Educating Illinois

Rives began with an update of the progress of Educating Illinois. He described this past year of the plan as very successful, and distributed a handout that highlighted the progress of each of the sixteen implementation teams.

Rives commented that there have been many questions as to the current budget concerns and their impact on Educating Illinois. Though the cutbacks may slow down our progress, it does not diminish our vision and will strengthen our resolve. We are fortunate that Educating Illinois is in place and providing the

focus needed to establish our priorities when making budget decisions. The implementation of this plan also puts us in good stead for our NCA accreditation review, which comes up in three years.

Rives encouraged the Council members, as well as other A/P staff, to consider becoming a part of one of the implementation teams. Those interested should contact him directly.

Rives closed his remarks by requesting to return to the Council in September and January to provide further updates.

Jan Shane – Child Care Task Force

Shane reported that providing daycare for the children of Illinois State employees is action item #53 in Educating Illinois. It is desired to expand upon the existing childcare capabilities (which provides for the children of Illinois State students) by providing this same service for employees. This expansion would also provide increased opportunities for lab experiences for our students.

The task force is working on a 3-phase plan. Phase 1a is a \$250,000 project that will add 20 spaces for 3-5 year olds (children of employees) through renovation of space next to the current Center in Turner Hall. Phase 1b will occur in conjunction with the Schroeder Relocation Project and will involve further expansion of the current Center.

Phase 2 involves building new facilities and may be included as part of the Normal Downtown Redevelopment plan. This may be a joint venture with ISU and the YWCA.

Phase 3 involves building a new facility on campus as outlined in the Campus Master Plan. This would not, however, replace any of the facilities in Turner or downtown Normal as the need for these services for employees is that large.

Shane is excited at the amount of support that is being generated for this project. She indicated that \$98,000 has already been raised for Phase 1 this spring for through the Family Campaign.

Approval of minutes

The Council approved the minutes of the April 25 meeting. Moved and seconded by Bremner and Lopez.

Liaison Remarks – Sue Zinck

Zinck reported that she is resigning from her position as director of the department, and will be moving to a 50% appointment beginning in July. She

indicated that it is yet to be determined if she will remain as the liaison to the Council. A search is ongoing for her replacement.

Committee Reports

President's Campus Communication Committee – Gray

Gray indicated that she is completing her term as the representative to this committee. Nnamani thanked Gray for ably fulfilling this role, vacated by Larry Quane at his retirement.

Gray reported that the Campus Communication Committee (CCC) met to discuss the Board of Trustees meeting agenda. The committee responded to the Resolutions as follows:

- The CCC applauded the efforts of those involved in creating the Bachelor of Science degree in Athletic Training Education. The Committee felt it important to recognize the amount of work that goes into such an endeavor and that it will benefit Illinois State students.
- The CCC applauded those working behind the scenes in the Office of Finance and Planning for the campus' physical concerns. In this case, it was choosing a new electrical provider and the replacement of Watterson Towers' elevators.
- The CCC strongly supported President Boschini in obtaining authorization, if it becomes necessary, to raise tuition up to 3 percent more because of State budget cuts. This authority was imperative. It must be noted that the SGA President, Carolyn Bathauer, was the only member who disagreed.
- The CCC wished Cori Brown the best as she graduates and goes on to Law School. She was an excellent student trustee.
- Dr. Alvin Goldfarb was also wished the best as he leaves Illinois State for Western Illinois University. He was lauded for being "informative, helpful, and supportive of all groups on campus."

Gray also reported that the Board of Trustees hosted a "Meet the CCC" reception before their meeting. It was held at the Faculty Staff Commons, and was well attended. The CCC will meet this summer before the July BOT meeting.

Illinois Foundation Board – Lyons

Report was provided by Joe Rives, incoming Foundation representative. He indicated that the board has reviewed three budget scenarios, and will be voting upon them at their next meeting. Revenues are down slightly, by comparison.

Parking Committee – Jarvis

Jarvis reported that the committee has continued the discussion of the proposed on-campus transit system, which may include a fare-free shuttle and “park & ride” option. The process will include more discussion and input from the student population, and specifically through the Student Government Association. If SGA approves, the issue would go to referendum for a vote by the student body. Given this scenario, the earliest possible date for implementation (provided that approval is given) would be the spring of 2003.

Jarvis also reported that there will be a vacancy for an A/P representative on the Parking Committee at the end of his term.

UHEC Committee, Task Force on Alcohol Policy – Pyne

Pyne reported that this committee has been working for the past 1.5 years in a collaborative effort to examine and revise the campus alcohol policies and procedures in the best interest of the University community. The committee has submitted a summary of changes and recommendations to Vice President Mamarchev, and is awaiting her response and direction. Pyne distributed a copy of these recommendations to the Council.

Academic Senate – Baum

No report.

Elections – Bremner and Lopez

No report.

University Sick Leave Bank – Lopez

Lopez reported that two appeals had been submitted this past month. He further encouraged that employees consider donating to the bank during the current open enrollment period.

University Web Planning and Advisory Committee – Baum

No report.

Old Business

Nnamani addressed the concerns raised previously about A/P representation on the Council, and the list of A/P staff that is distributed when securing nominations. It appears that these issues do need to be explored, and Nnamani recommended that an ad-hoc committee be established among the Council. Blair, Lopez, Jarvis and Klay all volunteered to serve and will meet before the next Council meeting.

New Business

Items discussed included:

- A/P employees contract – nonrenewable policy: Nnamani has received some inquiries regarding this policy. He has reviewed the process with Sharon Stanford in the Provost’s office, and believes it to be reasonable. There was some discussion among the Council, and it was agreed that more dialog is necessary. Pyne and Bremner will conduct some research on the topic to prepare for our next meeting.
- Developing contingent funds for A/P business: The Council discussed concerns that we currently have no means for conducting A/P business that may require funds (purchase of recognition plaques, etc.). It was questioned as to whether the Council could have a designated amount of funds available through the Provost’s office. Nnamani will follow up on this.
- Meeting schedule: Nnamani proposed that the Council not meet during June, but schedule the next meeting for July 25. Al Bowman, Acting Provost, will be the guest. The Council agreed.

Adjournment

The Council adjourned at 3:10 p.m. Moved and seconded by Jarvis and Blair.

Respectfully submitted,
Steven Klay, Secretary

Future 2002 meetings:

June 27	Prairie Room 1 - cancelled
July 25	Spotlight Room – Guest: Al Bowman, Acting Provost
August 22	Spotlight Room
September 26	Spotlight Room

October 24	Spotlight Room
November 15	Spotlight Room
December 12	Spotlight Room