

ILLINOIS STATE UNIVERSITY

Administrative/Professional Staff Council Meeting

April 22, 1999

Members: Molly Arnold, Mike Baum, Brian Hamilton, Betty Kinser, Doug Lamb, Beverly Nance, Chika Nnamani, Sally Parry, Norris Porter, Sally Pyne, Larry Quane, Leonard Seawood, Sharon Stanford, and Cheryl Young

Excused: Leonard Seawood

Unexcused: Cheryl Young

Guests: Provost Al Goldfarb

Provost Goldfarb discussed his goal of being able to meet with the different groups on campus at least two times during the year. He attended the A/P Council meeting at the beginning of the year to discuss his goals and joined the meeting to update the council on his direction over the past year.

The Academic Distinctiveness and Enhancing Excellence committee should be determined by Friday, April 23 or Monday or Tuesday of the following week. This committee is being formed to discuss the feedback that has been compiled by the campus community and submitted to the Provost. Provost Goldfarb indicated that this activity is in conjunction with defining the image of the university.

He indicated that the Task Force for Shared Governance has been working and should have a report ready by the first or second week of May. This Task Force was assembled to address the issues emphasized in the reports of the two shared governance committees one appointed by the President and the other by the Academic Senate. Provost Goldfarb expressed his optimism that the work of this task force, capitalizing as it has on the work of previous committees, will set a forward thinking agenda for the campus regarding the issues of shared governance.

He noted the construction on campus which is and has been occurring over the last year especially on the south end of campus. Hopefully, progress will continue and the campus will begin to assume a less chaotic state.

Some of the personal challenges Provost Goldfarb noted were the "juggling" of all the areas for which he is responsible and becoming more aware of the many aspects of the campus community.

Finally, Provost Goldfarb spoke of encouraging the development of places across the campus in which community might be further developed. For example, he indicated he would like to see more student lounges and meeting areas that would accommodate needs of students, faculty and staff. He spoke too of developing academic areas across campus with spaces to work and to plug in personal lap top computers.

President Baum expressed a thank you to Provost Goldfarb for his ongoing consideration of A/P staff and for his efforts to further communication between himself and campus groups. Others on the Council commented that he had been performing at a level that was extremely refreshing and positive for the campus.

Minutes

Minutes of the March 25th were approved.

President's Remarks - Michael Baum

- a. Baum spoke of the activities of the Shared Governance Task Force. He noted that the report is almost complete and will likely be made available to the President during the first week in May. After this date the various constituencies will have the opportunity to respond and provide input..
- b. Baum also spoke of conversations with Barb Todd of the Parking committee and of the Committee's need for an additional A/P representative .

Liaison's Remarks - Sharon Stanford

- a. Sharon Stanford reported that there is a personnel web site which contains Illinois State job openings in all categories. There are also forms pertaining to A/P staff on site that one can download.
- b. The online schedule has not been achieved and hopefully this will be done soon. The salary ranges and job titles for A/P staff will be on the site soon as well as other information of value to A/P Staff. The A/P handbook will be web-based, as well as policies.

Committee Reports

Board of Trustees (BOT) - Larry Quane

Larry indicated that the next meeting of the BOT is scheduled for May 7th . It is his understanding that during the 8 a.m. to 9 a.m. discussion session in the Founders Suite, there will comments made by members of the Campus Communications Committee regarding accomplishments during the year. This will be followed by the BOT meeting at 9 in the Old Main Room.

Naming Facilities Committee - Larry Quane No meeting

Awards Committee - Beverly Nance

Bev reminded the Council members that the annual Joint Awards Ceremony will be held in the Ballroom on Wednesday, April 28th. During that event, the Esprit de Corps award will be presented, recognition for years of service and the Distinguished Service Awards. All staff are strongly encouraged to attend.

Old Business

Vice-President Kinser presented proposals and suggestions for an A/P orientation and for mentoring new staff. The committee of Betty Kinser, Norris Porter and Sally Parry had met and submitted an outline of ideas to be discussed. The committee and Council hopes to implement several of the ideas proposed by the fall of 1999. One part of the plan will involve the Council members contacting new as well as current A/P staff to further communication and to gather information to be taken to the Council. The Council members decided to hold a meeting at the beginning of the year to introduce Council members to new A/P staff, as well as provide information and establish helpful links to the University community.

New Business None

The meeting was adjourned at 2:55 p.m..

Next Meeting: 1:30 p.m. May 27th in the Spotlight Room.

Respectfully submitted,
Betty Kinser