

Illinois State University
Administrative/Professional Council

1:15-3:00 pm; Thursday, April 10, 2014
DeGarmo 551

MINUTES

Council Members present –Nikki Brauer, Stephanie Duquette, Ken Fansler, Megan Koch, Debbie Lamb, Becky Mentzer, Matthew Murray, Stacey Mwilambwe, Stacy Ramsey, Maureen Roach, Alex Skorpinski, Beth Snyder, and Emily Vigneri

Guest Speakers-Comprehensive Campaign

- Erin Minné, Vice President University Advancement
- Pat Vickerman, Senior Associate Vice President University Advancement

Approval of minutes-Minutes from March 27, 2014 approved; Motion by Ken Fansler, second by Stacy Ramsey.

Chair remarks

- Chair Skorpinski will meet with President Dietz on April 16
- Thank you to College of Education for donating table for AP and CS Council conference room

Business Discussion Items

- Nikki Brauer appointed Academic Senate Representative. Motion by Megan Koch; second by Debbie Lamb.

Committee/Representative Reports

- **Human Resources**–Melanie Schaafsma–
 - The Benefits Choice Fair will be held on May 1 from 10 a.m. to 2 p.m. in the Brown Ballroom of the Bone Student Center. The Benefit Choice Fair provides the opportunity to speak with representatives from Human Resources and the various benefit plans offered to ISU employees.
 - Administrative Professional Evaluations are due HR by May 1.
- **Academic Senate** –Soemer Simmons–
 - Last update from March 26 meeting posted on website
- **Awards**–Beth Snyder–*no report*
- **Foundation**–Beth Snyder–*no report*
- **Campus Communications Committee**–Matthew Murray–
 - Next Board of Trustees meeting is in May
- **Communications** – Emily Vigneri–
 - Election emails and Facebook to get the word out
- **Elections** –Becky Mentzer–
 - Election results:

- At-Large Council members: Greg Diller, Ron Gifford, Matthew Keegan, Heidi Verticchio, Susan Woolen
- Team Excellence and Joint Awards Committee Representative: Rachel Caracci
- Representative to the Foundation Board: Beth Snyder
 - Voting is up for this election compared to recent years.
- **Grievance**-Nikki Brauer–*no report*
- **Programming** –Nikki Brauer-*no report*
- **Scholarship**–Debbie Lamb–*no report*

Adjournment – motion by Ken Fansler; second by Debbie Lamb

Next meetings – 1:15-3:00 p.m.

April 24, Spotlight Room

Socials –

Socials will now be held on the last Friday of the month for the spring semester.

April 25: Rosie's

May 30: Eleven