

ILLINOIS STATE UNIVERSITY
Administrative/Professional Council Meeting
March 25, 2004
1:15 p.m.
Spotlight Room, Bone Student Center

Council members present: Mike Baum, Deb Gentry, Julie Goodlick, Gail Lamb, Annette Levitt, Mindy Mangialardi, Sally Pyne

Ex-officio members present: Kaye Johnson, Joe Rives

Absent: Elaine Graybill, Paul Jarvis, Rick Lewis, Betty Kinser, Steve Klay

Due to illness and other conflicts, all three officers were unable to attend the meeting. In their absence, past chair Mike Baum agreed to chair the meeting.

Special Presentation

The meeting began with a special presentation about the basics of the downtown Normal redevelopment plan from Wayne Aldrich of the Town of Normal, accompanied by town planner Mercy Davison and Danny Santivasci, a Peace Corps Fellow Graduate Assistant from ISU's Stevenson Center.

The presenters kindly placed their Power Point presentation on the Web so that other A/P employees who are interested may see it. Please start at <http://www.normal.org/> and then click on "downtown renewal." There is a link for the presentation labeled "Downtown Renewal and You."

Approval of minutes

No minutes were approved.

Chair's Remarks – Paul Jarvis

None. Chair Paul Jarvis unable to attend due to illness.

Liaison Remarks – Kaye Johnson

Johnson reported that she had followed up regarding concerns about CompDent benefits being changed without widespread notification to employees. CompDent is now Comp Benefits. Last fall an attempt was made by Human Resources to deal with this issue by going to State of Illinois Central Management Services (CMS). HR Benefits office surveyed employee users and provided many pages of feedback to CMS, who reported they are "working on it." There may be more changes coming from CMS regarding this issue.

Committee Reports

Elections Committee – Mindy Mangialardi & Annette Levitt

The Elections Committee presented the following report:

A/P Council Elections took place March 11-March 17, 2004 using the I-Campus Portal. Approximately 23% A/P participated in the online elections. The Election Committee was very pleased with the process of online voting and would like to recommend using the I-Campus Portal for elections again in 2005.

Additional recommendations for 2005 include:

- Moving the elections to take place later in the month of March after the student elections and Spring Break. This timing change will allow the A/P Council to publicize the election process in Report and would allow recuperation time for the IWSS staff to prepare for the A/P election online.
- We would like to continue to collect statements of interest from nominees.
- We hope to work out an agreement with the Administration concerning the use of mass e-mails to A/P's to inform and remind them of the elections.
- We recommend that the council review the election process concerning members of the Grievance Committee to review their election guidelines and terms.

Next steps: Paul [Jarvis] needs to contact the elected members via phone to inform them of their election, when their term begins, and to remind them they are encouraged to attend council meetings before their term officially begins.

The Election Committee has prepared a letter for those individuals who were not elected to inform them of their status and to thank them for their willingness to serve fellow A/P's.

A/P Council Election Results

Spring 2004

A/P Council Member: Listed below are the fellow administrative nominees who have been elected to serve the A/P Council in August 2004. (Terms expiring August 2007.)

Kim Hays, Student Counseling Services
Steve Klay, Parent Services
Amy Mersinger, Enrollment Management
Mark Vegter, University College

A/P Grievance Committee:

The following members were elected to serve on the Grievance Committee beginning November 2004. (Terms expiring November 2006.)

Kevin Conlin, WGLT
Kris Harding, University College

Mary Leung, Kinesiology & Recreation
Sister Bertha Lonzi, University Housing
Carin Ness, Student Counseling Services
Sally Parry, English
Maureen Smith, Curriculum & Instruction
Shari Zeck, Fine Arts

A/P At-large Representative to the Campus Communications Committee: The following representative was elected to serve the Campus Communications Committee beginning August 2004 – August 2006.

Paul Jarvis, Student Counseling Services

A/P Representative to the Team Excellence and Joint Awards Committee: The following representative was elected to serve on the Team Excellence and Joint Awards Committee beginning August 2004 - August 2006.

Maureen Smith, Curriculum & Instruction

A/P Representative to the ISU Foundation Board: The following representative was elected to serve on the ISU Foundation Board beginning August 2004 – August 2006.

Joe Rives, Planning & Institutional Research

In addition to this written report, Mindy and Annette reported that total participation in the voting was down somewhat from last year – 147 votes were counted compared to 193 last year.

There was some brief discussion of missed opportunities to promote the voting. One was not including an announcement in the *Illinois State Report*. Also, the lack of a follow-up e-mail message with one last reminder to vote was questioned. It was noted that Sharon Stanford in the Provost's office is the final decision-maker on all-A/P e-mails, and one of the criteria for denying an additional e-mail is to avoid "repeat messages," which the proposed reminder e-mail was considered to be.

A positive note about the elections was that more individuals were nominated for Council positions than in previous years.

Orientation Committee –

Tabled. The committee has been unable to meet.

Academic Senate Representative's Report – Mike Baum

Baum attended the March 24 Senate meeting, and provided the following written report:

Representative Dan Brady was a special guest. He spoke briefly about the higher education budgetary situation as well as the status of some bills working their way

through the House at this time. There was no "news" in his remarks, but his presence and willingness to sit for questions was virtually unprecedented in the recent history of the Academic Senate and clearly appreciated.

The new SGA President Rinker spoke to his pleasure to have assumed the responsibilities of SGA President as well as to his hopes to continue the work of the previous student representatives to the Senate.

President Bowman provided some tentative enrollment information, congratulated those responsible for the recently announce Obesity project and spoke of his continued confidence that Illinois State will achieve its objectives in the Capital Campaign.

Provost Presley reported that he continues to be very involved in the promotion-tenure process and in making revisions to the ASPT process. He spoke of offers having been made to potential Presidential and Minority scholars, of the on-going searches for a Dean of Fine Arts and for the Arts and Sciences Dean.

Vice-president Mamarchev was not present.

Vice-president Bragg merely reminded the Senate that it is budget time in Springfield and that much is in play and therefore our budgetary picture is likely to remain unclear for a while.

The various committee chairs then reported on work in progress with issues such as the proposed revisions to the General Education practices of the University, and faculty ethics proposals being among the big issues yet to come to the floor this term.

In other business the Senate passed the revisions proposed to the Academic Planning Committee's structure as well as a new Program Approval process. It was expected that the Administrator Selection Policy would be passed during this meeting, but so many amendments and new issues were raised that it was pulled from consideration and is likely to return again next session. Finally, information items were presented regarding a review of the University's Solicitation Policy [no substantive changes are proposed] and revisions to the Faculty Code of Ethics. This latter issue encountered considerable scrutiny and objection, so its not clear to me what is likely to happen other than the Rules Committee will be given the charge for next year to completely review/re-write this document.

Business items

Due to the Chair's illness there was no updated agenda with new business items.

Adjournment

The Council adjourned at approximately 2:55 p.m.

Respectfully submitted,
Julie Goodlick
on behalf of Steven Klay, Secretary

Future 2004 Meetings:

April 8	SSB 314	June 10	TBD
April 22	Spotlight Room	June 24	TBD
May 13	SSB 314	July 8	TBD
May 27	Spotlight Room	July 22	Spotlight Room
		August 12	TBD