

ILLINOIS STATE UNIVERSITY

Administrative/Professional Council Meeting

March 10, 2005

1:15 p.m.

Spotlight Room, Bone Student Center

Council members present: Mike Baum, Deb Gentry, Kim Hays, Steve Klay, Gail Lamb, Annette Levitt, Mindy Mangialardi, Sally Pyne, Jess Ray, Amy Roser, Mark Vegter

Ex-officio members present: Paul Jarvis, Mboka Mwilambwe, Maureen Smith

Guests: Josie Evola, Acting Director, Diversity and Affirmative Action

Derek Berube, Masters Candidate, Industrial/Organizational Psychology

Council Chair, Mindy Mangialardi, called the meeting to order at 1:15 p.m.

Approval of minutes

The Council approved the minutes of the February 24 meeting, as corrected. Minutes of meetings are available on the Council Web site, <http://www.apcouncil.ilstu.edu/>.

Retention and Assessment Survey – Josie Evola and Derek Berube

Evola and Berube were present to introduce and discuss a study aimed at assessing campus climate at Illinois State for faculty, students and staff minority members. The goals of the study include:

- To identify retention concerns of faculty, staff, and students from minority groups within our institution (i.e. individuals of color, females, and homosexual/bisexuals).
- To recognize specific concerns for minority members at Illinois State.
- To determine when minority members are more likely to leave or consider leaving Illinois State.
- To offer suggestions for effective practices which address the concerns of minority members at Illinois State.

The study will be conducted in three phases – focus groups, pilot students and a campus wide survey. All three phases are projected to be completed by Fall '05. Questions may be directed to Josie Evola in the office of Diversity and Affirmative Action.

Chair's Remarks – Mindy Mangialardi

- As per the Council's request, Mangialardi reported that she had sent a letter to Vice President Susan Kern providing feedback on the recent Founders' Day, and requesting changes for this event in the future. The Council would like to see staff award recipients also be included in the platform party, and receive their awards on stage.
- Mangialardi read a letter of resignation from Council member Elaine Graybill. Graybill also served as the Council's Vice-Chair. Sally Pyne made a motion that she would be

willing to serve as Vice-Chair for the remainder of the year. This motion was seconded by Mike Baum, and passed by the Council.

Liaison Remarks – Kaye Johnson

No report.

Academic Senate Report – Mboka Mwilambwe

Mwilambwe provided the following report regarding the March 9 Academic Senate meeting:

The meeting was called to order at 7pm.

Chair and Vice Chair Remarks:

Senator Crothers provided the following remarks:

- State Representatives will attend the Senate meeting on 3/30/05 and have a discussion with the full Senate. This is not set in stone and could change on a moment's notice. So far, only Rep. Brady has committed to attending this meeting.
- The Athletic Director search is progressing and so far 40+ applications have been received.
- A task force has been formed to look into changes initiated by the NCAA and how that will affect our student athletes.

Senator Rinker provided the following remarks:

- He introduced a new underrepresented senator
- The gazebo will be out on the quad tomorrow (3/10/05) and they are hoping that it will make SGA more visible.
- The SGA election saw the victory of Josh Garrison as president. He will begin to attend Senate meetings starting on 4/10/05. A total of 3500 students voted. Barry Tolchin (currently underrepresented senator) has been elected student trustee.

Administrator's Remarks

President Bowman was not present.

Provost Presley provided the following remarks:

- Minority applications are up 11%; minority admissions are up 21% and enrollment deposits are up by 300.
- The military call-up task force talked about issues associated to withdrawals. The task force will do more research on these students' issues.

- There is an initiative to cut down on the number of listed as “General Student.” Currently 2000 students are listed as such (including over 600 juniors and over 200 seniors).
- Of the students who were readmitted after academic probation, 287 of them were asked to submit a plan of academic success before being readmitted. This was optional and had a 57% response rate. It is expected that this will become a requirement in the future.

Vice President Bragg was not present.

Vice-President Mamarchev provided the following remarks:

- Her area hosted Trustee Joanne Maitland and gave her a tour of some of the facilities that are under construction.
- MacAlester’s deli (in the Bone Student Center) is scheduled to open on 3/29/05.

Committee Reports

Academic Affairs Committee: the committee met with the Provost to discuss school designation. They continued their discussions of the 124-hour rule (programs should not exceed that number of credits so students can graduate in 4 years) and will ask the Provost to do a pilot study of this issue. The committee also continued their discussion of the General Student issue and will ask the Provost to provide more statistics.

Finally the committee discussed the recommendations the Senate provided at the last meeting regarding a statement on the philosophy of distance education the committee had been working on.

Administrative Affairs and Budget Committee: the committee reviewed and discussed the commentary on the President’s performance. They also discussed and reviewed the Administrator Selection policy and will bring it to the floor at the next Senate meeting.

Faculty Affairs Committee: the committee continued its discussions with Josie Evola (Acting Director of Affirmative Action) to discuss statistics, strategies, efforts related to faculty recruitment and retention.

Planning and Finance Committee: the Provost provided an overview of his division, particularly discussing the upcoming budget presentations which are open to the whole campus community. He also discussed some of his priorities and how he sets those priorities (mainly Educating Illinois, the Deans’ input and some programmatic considerations, not just raw numbers although they are part of the equation). His main priorities include improving curricular efficiency, improving teaching capacity (numbers and quality). He also indicated that his area has been successful in reducing its overcommitment to scholarships and has reorganized those to make scholarships more attractive to students.

Rules Committee: the committee met with the director of the Laboratory Schools to discuss the consensual relationship policy from their perspective. The committee also sent a mass e-mail to faculty seeking their comments about the Faculty Code of Ethics (they are accepting responses until 3/28/05) and will be sending an email seeking comments from students as well.

IBHE FAC Report

Professor White provided his report and will be available at the following address:

<http://www.academicssenate.ilstu.edu/committee.html>

During his oral report, he also expressed his concern that the campus as a whole did not appear alarmed about the pension reform debate. To that effect, he suggested that members of the Senate consult the University Professionals of Illinois website to get more information about this issue and a sample letter to send to legislators and other decision makers. The website is located at:

<http://www.upilocal4100.org/>

Chair Lane Crothers indicated that pension reform will be the subject of discussion at a future Senate meeting.

Action Item:

03.01.05.01 *Withdrawal from Course Policy-Revised (Academic Affairs Committee)*

This item was passed as revised after the last meeting (revisions were minor, consisted mainly of fixing grammatical errors). As previously indicated, the main point about the policy is that students will no longer be required to obtain a signature from their instructor to be able to withdraw.

04.09.03.06 *Academic Progress Alert System (Academic Affairs Committee)*

After some discussion, the Senate voted to keep the system intact and to only review it following the regular cycle of university policy review.

Communications:

02.24.05.01 *University Service Awards 2005-2006 - Call for nominations*

03.02.05.01 *Association of Latin American Students (ALAS)*

ALAS is asking for the university community's supporting by attending an event featuring Maria Arana who is the first Latina editor of the Washington Post. The event will be held Wednesday, March 30 at 6pm in the Circus Room of the Bone Student Center.

The meeting was adjourned around 8:20pm.

Committee Reports

Elections – Annette Levitt

Given the low number of nominations received to-date for the A/P Grievance Panel, Levitt requested, per approval of the Grievance Panel Coordinator, that the elections committee be allowed to extend the nomination deadline for the Grievance Panel, as needed. A motion was made by Roser, seconded by Levitt, and passed by the Council.

New Business

Esprit de Corps Award – Kim Hays and Maureen Smith

Given that a selection will need to be made for presentation at the April 20 awards ceremony, there was some discussion of possible nominees. This discussion will continue at the next meeting.

Discussion on proposed budget – Mindy Mangialardi

The proposed budget includes a plan to freeze student fees indefinitely. Some concerns raised about this plan include reduced flexibility, the affect on student services-related programs and staff, and the undermining of long term planning. Mangialardi reminded the Council that Vice President for Business and Finance Steve Bragg would be attending the March 24 Council meeting to discuss this plan. Mangialardi encouraged the Council to read the Board of Trustees report that they had received (which includes an outline of this plan) prior to that meeting, and to be prepared with feedback and questions.

Brown Bag Discussions – Steve Klay

Klay reminded the Council that the first of the three Brown Bag sessions is coming up on March 22. President Bowman will be the featured guest. Klay requested that questions for President Bowman be sent via E-mail to him no later than Wednesday, March 16.

Adjournment

The Council adjourned at 3:05 p.m. Moved and seconded by Kim Hays and Mike Baum, respectively.

Respectfully submitted,
Steven Klay, Secretary

Future 2005 Meetings

- February 24 SSB 314
- March 10 Spotlight Room
- March 24 SSB 314
- April 14 SSB 314
- April 28 Spotlight Room
- May 12 Spotlight Room
- May 26 Spotlight Room