

**ILLINOIS STATE UNIVERSITY**  
**Administrative/Professional Council Meeting**  
**February 26, 2004**  
**1:15 p.m.**  
Spotlight Room, Bone Student Center

**Council members present:** Mike Baum, Julie Goodlick, Paul Jarvis, Steve Klay, Gail Lamb, Rick Lewis, Mindy Mangialardi, Sally Pyne

**Ex-officio members present:** Molly Arnold, Kris Harding, Kaye Johnson

**Absent:** Elaine Graybill, Deb Gentry, Betty Kinser, Annette Levitt

**Approval of minutes**

The Council approved the minutes of the February 12 meeting as read.

**Chair's Remarks** – Paul Jarvis

- Jarvis thanked Mike Baum and Chika Nnamani for serving as the A/P representatives on the Presidential Search Committee. Both provided for a very positive and influential presence on this committee.
- Jarvis reported that Betty Kinser has resigned as the Awards Committee representative from the Council. A replacement will need to be appointed.
- Jarvis expressed appreciation to the Council for their input on the Campus Communication Committee's (CCC) letter to the Board of Trustees, which was presented at their February 20 meeting.
- Jarvis also commented that, given the Governor's latest call for further budget cuts, he is reminded of the vulnerability of A/P staff. The need continues for us to advocate for services to aid and support employees who may be affected by budget cuts.

**Liaison Remarks** – Kaye Johnson

Johnson reported that the balance on the A/P Council account \$237.92.

**Committee Reports**

**Academic Senate** – Mike Baum

Baum attended the February 18 Senate meeting, and provided the following report:

The Chair, Lane Crothers expressed his appreciation to the campus for their involvement in the on-campus interviews of the three candidates for President of Illinois State.

SGA President Meister reported that the SGA declined to accept the recommendation of their Budget Review Committee regarding student fees, so there will be additional meetings to resolve the impasse. He noted that graduate students are expressing some concern that they will be treated differently than undergraduate students with respect to the tuition "freeze."

Interim President Designee Bowman reported that he was in Springfield for the Governor's budget address and expressed disappointment in the proposed cuts in higher education funding, cuts that would result in a 2% reduction in General Revenue support next year. He indicated that should the 05 budget contain such cuts, he will continue to focus on cuts to non-academic/instructional areas. He stated that he believed that ISU's top priority should be academic integrity, affordability and faculty-staff raises. He also predicted that the \$88 million goal of the comprehensive campaign would be reached.

Provost Presley reported that he plans to review issues of confidentiality as it relates to the process and outcome of the ASPT processes Departments conduct. He alluded to their having been problems during this review cycle that will require his attention.

Vice-president Mamarchev reminded the Senators of tomorrow's Founder's Day activities.

Vice-president Bragg handed our materials and made comments regarding the Governor's budget proposals for higher education. He pointed out that all of the public institutions in Illinois will be cut about 2%. He reiterated Dr. Bowman's assertion that ISU will focus reductions on administrative services and support services costs.

Dr. Bragg's report was followed by brief updates from the various Chairs of the Senate subcommittees. Then, Joe Rives made a presentation on the 2003-2010 Educating Illinois plan. After some discussion a sense of the Senate Resolution endorsing Educating Illinois 2003-2010 was introduced and passed by the Senate.

The Alcohol Policy and the Consensual Relations Policy were also discussed and passed by the Senate, as was the proposed revision to Article II of the Academic Senate Bylaws.

Finally, the Administrator Selection [Search Committee] Policy revision was introduced. Only a few points were raised for the Administrative Affairs and Budget Committee to address before the policy returns as an action item at the next Senate meeting. It is worthy of note that this is a policy revision that I requested be made two years ago! We've had quite a few major searches since then and had to struggle [sometimes unsuccessfully] each time to have a "seat at the table." I'm hoping that things will go smoothly and that our "seat" will soon be reserved and shared governance on campus will be furthered.

## **Business items**

### 1. Spring Awards Ceremony – Paul Jarvis

The combined A/P and Civil Service awards ceremony will be held April 7. Betty Kinser has resigned as the Council representative to the planning committee, so the Council discussed a replacement. Molly Arnold and Kris Harding volunteered for this role.

### 2. Spring A/P Council Elections – Mindy Mangialardi

The nomination forms have been distributed and are due on February 27. Once all the nominations have been collected, the names will be passed on to IWSS for pre-election testing of the process. There was some discussion among the Council about ways to remind A/P staff when the voting process begins.

### 3. A/P Council Orientation for New Members – Julie Goodlick

Goodlick shared that she, Rick Lewis and Steve Klay had met to discuss this issue, and provided the Council with a summary of a proposed orientation program. There was some discussion as to content of the program, who should attend, etc. The committee will take this input, meet again, and come back to the next Council meeting with a proposal.

### 4. A/P Representative to Academic Senate – Mike Baum

As has been previously reported, the Council must appoint a new representative to the Senate by April 21. Baum provided a historical perspective of this role, as well as suggestions as to the responsibilities the person should expect to fulfill. These included:

- Serve as a representative of the Council (not A/P's at large)
- Attend all Senate meetings
- Serve on Senate sub-committee
- Attend all A/P Council meetings
- Have some history with Illinois State, and with the A/P Council

- Have a willingness to be vocal within the Senate, sometimes representing a minority opinion
- Submit a written report to the A/P Council after each Senate meeting

The Council will continue this discussion at future meetings.

5. Campus Communications Committee (CCC)

At the February BOT meeting, faculty members did a presentation on “A Day in the Life of a Faculty Member”. In May, the A/P and Civil Service representatives on the CCC will do a similar presentation, entitled, “A Day in the Life of A/P and Civil Service Employees”. Jarvis shared some of the ideas that had been generated related to this topic, and the Council discussed it as well. Further discussion on this presentation will take place as the date approaches.

6. Shared Governance Discussion - Jarvis

This discussion was deferred to a future meeting.

**Adjournment**

The Council adjourned at 3:05 p.m. Moved and seconded by Julie Goodlick and Gail Lamb.

Respectfully submitted,  
Steven Klay, Secretary

**Future 2004 Meetings:**

		May 13	SSB 314
		May 27	Spotlight Room
		June 10	TBD
March 11	SSB 314	June 24	TBD
March 25	Spotlight Room	July 8	TBD
April 8	SSB 314	July 22	Spotlight Room
April 22	Spotlight Room	August 12	TBD