

# ILLINOIS STATE UNIVERSITY

## Administrative/Professional Council Meeting

February 24, 2000

### Spotlight Room, Bone Student Center

**Present:** Molly Arnold, Mike Baum, Jan Bremner, Doug Lamb, Jeff Lopez, Larry Lyons, Beverly Nance, Chika Nnamani, Sally Pyne, Sharon Stanford, and Cheryl Young

**Excused:** Larry Jobe

**Unexcused:** Martin Jackson, Larry Quane, and Sally Parry

**Guest:** President Victor Boshini

AP Council President Baum opened the meeting at 1:30 p.m. and introduced President Boschini.

#### **President Boschini's Comments**

President Boschini visited informally with the Council, responding to questions and comments about current major issues on campus:

#### Comprehensive Campaign

An action plan is being developed, including a Power Point presentation that Dr. Boschini would like the Council, as well as other campus groups, to critique in the near future. The presentation includes information about how funds will be raised and how they will be spent.

Campbell & Company are the campaign counsel who will guide the campaign. A campaign steering committee is being formulated; Jack North, a vice president at State Farm, has agreed to chair the committee.

Tentative plans are to raise about \$40 million, one-half the campaign's goal, during the "quiet phase," which is the next 18 months. The campaign will primarily fund student scholarships and the endowment. Plans are to add \$30 million to the current endowment to achieve a \$60 million endowment. One objective is to get a large percent of university faculty/staff commitment, i.e., what is important is not the size of faculty/staff donations, but that a large portion of the University community is involved.

Dr. Boshini's work as the University's primary fundraiser takes him off campus frequently. He enjoys meeting the external audiences, is very excited about our fund-raising potential, and likes cultivating friends and raising money for the University. It is time for the University to have a president that does this, while the vice presidents administer the daily affairs of the campus. Although his time away from campus has increased, he has not found it difficult to fulfill his major responsibilities on campus.

#### Faculty Unionization

President Boschini's priorities are that the March 8 vote is the result of informed decision-making and that good working relationships are maintained regardless of the outcome.

#### Distinctiveness and Excellence Committee

This effort will produce a very significant document that will serve as the roots of a strategic plan for the University.

#### Governance

Dr. Boschini will receive the report from the committee on March 3 (an extension of two days from the original deadline). He will need time to read and digest the report in order to decide how much the constituencies want to be governed as the report presents.

#### Racial Issues

Dr. Boshini stated that we should not be threatened by racial issues; education is the key to better understanding and resolution to any problems or issues.

#### Other

Searches are underway for three vice presidents and an assistant to the president, and the Athletics Department is undergoing much change.

Minority enrollment for fall is up considerably and we need to keep the momentum that Admissions has begun by working hard to retain those students. Dr. Boschini personally would like to see higher enrollment of out-of-state students.

It is an extremely busy time on campus. The University is involved in all these issues and endeavors—in addition to carrying on work as usual.

It is time to bury some of the old issues and move into the 21<sup>st</sup> Century. We can be more than one of the 40 largest universities; we can be one of the 40 *best* universities. We already are 5<sup>th</sup> in the nation in producing teachers.

#### **Approval of Minutes**

Subsequent to directions to correct the telephone number for Beverly Nance (438-3714) and eliminate the incorrect implication that Barb Kurtz chairs the Distinctiveness and Excellence Committee (she chairs a subcommittee of that group), the minutes of the January 27, 1999, Council meeting were approved.

#### **President's Remarks—Mike Baum**

Baum and Council members congratulated Nnamani on receiving the Neal R. Gamsky Quality of Student Life Award at the Founders Day Convocation.

Baum stated that he believes that having guests such as the President at Council meetings adds value to the meetings, although it limits the other work, reports, and agenda items that can be accomplished in any given meeting. He asked Council members to advise him regarding the balance of time spent with guests and on Council work.

Council members were reminded that Provost Goldfarb has invited them to attend the Academic Affairs Area budget presentations to be held April 3, 4, 5, and 8 at 10:00 a.m. in Stevenson Hall 401. Dr. Goldfarb continues to make significant efforts and overtures to the Council, as well as to other constituent groups on campus, and it is in our best interest to avail ourselves of these opportunities to both increase our awareness of issues—in this case budgets—and concurrently demonstrate the Council's interest in being an informed player in the decisions of the University.

Baum also encouraged Council members to attend one or more of the interview opportunities made available to us as the campus selects the new Vice President for Finance and Planning.

#### **Liaison's Remarks—Sharon Stanford**

Regarding the Academic Affairs budget presentations: a schedule will be published on the web regarding which deans will present on which dates.

The Civil Service Council puts their meeting minutes on the web and Stanford suggested that we may want to do the same. Baum will work with Stanford to create and install a web page through David Williams' area.

#### **Foundation Board Liaison—Larry Lyons**

The Foundation Board met on February 12, with a board meeting in the morning and a joint educational session with the Board of Trustees in the afternoon. This was the first time the two boards had met in a joint session.

During the morning board meeting, President Boschini summarized ongoing campus projects, including the farm sale, Fine Arts construction, residence hall projects, and the football building construction. He announced a Foundation Board "Trustee in Residence" program, similar to that of the Board of Trustees. The Ewing Advisory Committee report summarized the Theatre at Ewing construction, including project financing and a neighborhood meeting with the Sunset Drive residents that involved discussions of programming of the theatre and manor in relation to neighborhood concerns. The Investment Committee reported that year-to-date performance of investments is adequate, but a review of fund management was suggested, including alternative fund managers. It was stated that the review is needed because of past performance as well as the potential increase in investments that will result from the comprehensive campaign. It was also stated that projected year-end allocations of income to departments are expected to be at or above last year's allocations. Campbell and Company presented a campaign operating plan, including the campaign structure, timeline and budget. At the meeting, it was announced that Jack North has agreed to be the Campaign Chairman and noted that he is an outstanding choice for this position and will provide strong leadership.

The afternoon session was an interactive working session for both boards. Presentations regarding the comprehensive campaign were made by President Boschini, Campbell and Company, and representatives from the student body, faculty, and alumni. It was a very positive session and both boards left the meeting energized and committed to the campaign.

#### **Committee Reports**

##### Awards Committee—Bev Nance

Although the Employee Recognition Ceremony Planning Committee has not met, it has been working via e-mail and a meeting is scheduled for February 28. Arnold and Nance represent the AP Council on the planning committee. The award ceremony will be Wednesday, April 26, 1:00

p.m., in the Ballroom of Bone Student Center. Baum will assist in the presentation of awards on behalf of the AP Council.

A committee of four AP staff will select the recipients of the AP Distinguished Service Awards. The selection committee, consisting of Nance, Arnold and two previous AP Distinguished Service Award recipients, will hold its first meeting on Friday, February 25. Up to four recipients of the AP Distinguished Service Award will be selected to receive \$500 each. Nomination forms are due Friday, March 17. Nance thanked Stanford for getting the nomination forms distributed.

The AP Council is responsible for selecting the recipient of the AP Esprit de Corps Award. The selection needs to be completed no later than the end of March. Baum stated that it will be a priority agenda item at the March meeting and asked Council members to bring nominations to that meeting. Council members are not eligible for this award.

Awards for years of service will also be presented at the awards ceremony.

#### Parking Committee—Chika Nnamani

Students are requesting more parking space. The recent release of reserved spaces has helped, but the committee is discussing what more can be done. There is also a need to review policy regarding which students can bring cars to campus.

Nance expressed concerns about the condition of the gravel parking lot on south campus (mud, snow, traffic crunch in the mornings) and asked Nnamani to present them to the Parking Committee. It was suggested that Campus Grounds (Mike O'Grady) be contacted to address these concerns.

Lopez expressed the need for input regarding parking provisions made in conjunction with proposals being formulated by the Bloomington/Normal Convention and Visitors Bureau.

#### Performance Appraisal Review Committee—Molly Arnold

No report.

#### Distinctiveness and Excellence Committee—Sally Pyne

The committee continues to work to integrate the subcommittee reports into one report that will be submitted to the President.

Arnold stated that Admissions has not yet been contacted for input.

### **Old Business**

#### Establishment of an Election Procedures Review

At Baum's recommendation, a Council committee, comprised of Baum, Arnold, Bremner, and Lopez, was formed to review current election procedures and make recommendations to the Council for improvements and/or changes.

### **New Business**

Bremner announced that Human Resources is hosting a brown bag session on March 3, 12:10-1:00pm, in Student Services Building Room 375, that will focus on flexible spending accounts, including medical care and dependent care assistance plans.

The meeting concluded at 2:55 p.m.

Respectfully submitted,

Cheryl Young