

ILLINOIS STATE UNIVERSITY
Administrative/Professional Council Meeting
February 23, 2006
Room 314, Student Services Building

Council members present: Donna Banner, Mike Baum, Nikki Brauer, Pam Cooper, Kim Hays, Steve Klay, Mindy Mangialardi, Rick Olshak, Jess Ray, Amy Roser

Ex-officio members present: Julie Jenson, Mboka Mwilambwe, Maureen Smith

Approval of minutes

The Council approved the minutes of the February 9 meeting, as submitted. Minutes of meetings are available on the Council Web site, <http://www.apcouncil.ilstu.edu/>.

Chair's Remarks – Mindy Mangialardi

- Mangialardi attended, and commented on, the success of the Founder's Day ceremony
- The Board of Trustees meeting was held on February 17. The Campus Communications Committee (CCC) presented their traditional letter to the Board, pointing a few concerns including:
 - While the A/P salary study has yet to be completed, the CCC appreciates President Bowman's commitment to getting it done quickly, and making any resulting pay raises retroactive to January.
 - Given that it is proposed that student fees reserves will be used to replace the turf at Hancock Stadium, how is it proposed that those funds be replenished, since student fees have been frozen?
- Mangialardi did have a re-scheduled meeting with President Bowman. He shared that the process is moving ahead with the Affirmative Action Director search. This led to a discussion regarding representation on such search committees of an A/P staff member with a direct link back to the Council.

HR Liaison Remarks – Julie Jenson

No report.

Committee Reports

Brown Bags – Steve Klay, Nikki Brauer, & Kim Hays

Jay Groves has been secured as the guest for the first Brown Bag, which will be held on Wednesday, March 8. The marketing materials are ready to go to print, and will include posters, as well as individual letters to be mailed to all A/P staff.

Scholarship – Donna Banner, Maureen Smith & Kim Hays

The committee has now met twice. They are currently exploring what we need to do in order to work with the Foundation processes. We are considering asking for funds for 4 scholarships, totaling \$2,000.00. This is what the Civil Service Council has traditionally received, as well. The committee will continue their work on this project.

Awards – Maureen Smith

Smith reminded the Council that the deadline for nominations for the Distinguished Service Award is March 10. The selection committee plans to meet on March 20.

Smith also shared that Council members should begin thinking of persons to nominate for the Esprit de Corps award. Nominations will be discussed at the next meeting.

Communication – Rick Olshak

There have been 135 respondents to the survey that was sent out. The results have been tabulated but he as not really had the chance to look them over. How to respond to, and utilize, the results will be a topic of discussion at the next meeting.

Academic Senate Report – Mboka Mwilambwe

The February 22 Senate meeting was cancelled.

Business

A/P Salary Enhancement

Mindy Mangialardi and Mark Vegter attended a meeting of the advisory group on February 22. Julie Jenson is also a participant. The group has made some headway on how to approach data collection. The group felt that it would be important to use a single data source, as much as possible, and that will be CUPA. Many ISU positions are currently included in CUPA, so they will be trying to match as many of the positions that are not included, with those that are. Internal comparisons will also be used for comparisons within pay grades. While there is still work to be done, the group feels positively about the progress that has been made.

Filling of open Council seat

Discussion occurred regarding filling the seat vacated through Annette States Levitt's resignation. Given that the term would be ending this year, a motion was made and seconded by Mike Baum and Jess Ray, respectively, to not fill the open seat. The motion passed.

Representative on the 150th Anniversary Steering Committee

Kris Harding has resigned from her role as the A/P representative to this committee, due to work commitments. Another representative is needed. Steve Klay indicated his interest in serving. A motion was made and seconded by Mike Baum and Nikki Brauer, respectively, to appoint Klay as the A/P representative. The motion passed.

Adjournment

The Council adjourned at 2:55 p.m. Moved and seconded by Jess Ray and Nikki Brauer, respectively.

Respectfully submitted,

Steven Klay, Secretary

Future 2006 Meetings

All meetings will begin at 1:15 p.m.

March 9	Spotlight Room, Bone Student Center
March 23	SSB 314
April 13	Spotlight Room, Bone Student Center
April 27	SSB 314
May 11	Spotlight Room, Bone Student Center
May 25	Spotlight Room, Bone Student Center

June 8	Spotlight Room, Bone Student Center
June 22	SSB 314
July 13	Spotlight Room, Bone Student Center
July 27	SSB 314
August 10	Spotlight Room, Bone Student Center
August 24	Spotlight Room, Bone Student Center