

Illinois State University
Administrative/Professional Council
1:15 – 3:00 pm; Thursday, January 22, 2015
Spotlight Room, Bone Student Center

AGENDA

- Review of Agenda
- Approval of Minutes from January 14, 2015.
 - First approved by Greg 2nd Approved by Heidi
- Chair Remarks – Alex Skorpinski
 - Met with president last Monday
 - Next wed at noon, gov. giving budget speech; its being streamed for viewing
 - President had a good trip to Panama with lots of engagement; trip went well; been invited back; looking for partnership opps to provide educated manager to assist with the employees at the Panama Canal
 - Keeping an eye on LeapForward as it advances
 - Had a trip to Florida with good fundraising results
 - Thursday Feb. 26, open forum regarding the future of BSC 330-430 in Founders Suite
 - Should know Provosts candidates' names this week
- Committee/Representative Reports
 - a. HR Updates – Melanie Schaafsma
 - There is now a 2nd employee orientation for new employees that will not be required but help new employees get familiar to the history university; Melanie handed out a doc. of new employee orientation changes. Employees are highly encouraged to attend regardless that it is not mandatory.
 - Survey sent out to select folks that have been on a recent search committee regarding search committee training to see what kind of training past search committee people have received to create a needs assessment
 - International studies are hosting learning events and on wed feb 25th at 2:30pm there will be an event specifically for AP/Civil Service regarding cultural literacy and identifying biases and how to work through them. Email will be sent out to supervisors to encourage employees to attend tomorrow and then to AP/Civil Service list serve Monday. Only 75 spots available.
 - b. Academic Senate – Nikki Brauer
 - No report; see discussion items
 - c. Campus Communications Committee – Matthew Murray
 - Planned out Coffee with the Professors are planned out until October
 - Letter to the board is drafted
 - d. Foundation – Beth Snyder
 - Foundation met with campaign consultant via phone to review feasibility study report draft; will approve at next meeting; some suggestions include is to prepare for a 150 million dollar goal, use the next 18 months to prepare infrastructure; this is a 7 year campaign that starts in 2015 but won't go public until 2018; this is all a proposal and not approved by foundation board as of yet
 - e. Awards – Rachel Caracci
 - Founders Day next Thursday, attend!
 - f. Elections – Emily Vigneri
 - Committee checking constitution to see if we can push back the time line in order to create a hard copy print piece to engage more nominations
 - g. Programming – Stacey Mwilambwe
 - No report
 - h. Communications—Matt Keegan and Stephanie Duquenne
 - Use of HooteSuite is engaging more facebook posts

- Still working on getting a new look for our AP newsletter
- i. Scholarship – Ron Gifford
 - Working on dates and timeline
 - Will decide in June
 - Looking for volunteers from AP-right now have Matt Keegan, Beth Keegan, Heidi, Ron, Debbie and Maureen Smith currently on the committee
- Discussion Items
 - a. Academic Senate
 - Alex and Lois met with Susan regarding wording in the draft for the policy to review policy and suggested to postpone the voting on this draft in order for the council to provide some amendments to this draft; Alex will be looking for 5 AP council member's to help review language in the draft, let him know if you are interested
 - Success Week Policy
 - 1. Passed the senate
 - b. Campus Smoke Free
 - campus smoke free passed; as of July 1, 2015 ISU will be completely smoke free; The Smoke and Tobacco Free Campus Policy is being built through the Smoke and Tobacco free task force
- Adjournment
 - a. Matt first Nikki second

NOTE: If you cannot attend the meeting, please contact Alex at 8-7108 or ajskorp@ilstu.edu.