



Members Present: Kate Boutilier, Elizabeth Chupp, Derrek Drenckpohl, Troy Hinkel, Chelley Jackson, Terry Jackson, Megan McCann, Emily Nafziger, Amelia Noël-Elkins, Derek O'Connell, Tal Parmenter, Mike Regilio, Kara Snyder, Derek Story

Members Excused: Nora Atkins, Amy Secretan,

Guests Present:

Speakers:

1) Approval of Agenda

A motion to approve the agenda was made by Mike, seconded by Troy. The agenda was unanimously approved.

2) Approval of Minutes

A motion to approve the minutes was made by Amelia, seconded by Liz. The minutes were unanimously approved.

3) New business

• **AP-CS Working Group Updates (Terry)**

Working group met earlier this week to discuss elections process and Executive Board membership for proposed staff council. Group is looking for feedback, suggestions, concerns.

• **Council Elections (Derek O.)**

During upcoming election cycle, will need to fill following seats:

- (8) at-large positions
- (4) representative positions (Campus Communications Committee, ISU Annuitants Association, ISU Foundation, Awards).

Council members are encouraged to consider other departments/units that have APs, as well as specific contacts, so that we can further promote the election cycle. Please post in Council Teams chat ideas or suggestions for promoting elections, along with specific contacts for departments that we could reach out.

Council discussed temporarily suspending representation policy in current draft of Constitution (no more than 2 representatives from the same department/unit) and/or modifying to allow up to 3 representatives from the same department/unit to serve on Council). Council can re-evaluate in future if they wish the suspension to become permanent. Clarified that this policy only stands for at-large member positions. Representative positions do not have these limits enforced.

• **Updated On-Campus Face Covering Requirement (Derek O.)**

Council discussed recent university communication regarding update to mask policy, effective Monday, February 28th. Derek O. will take questions/feedback to Eric Hodges for clarification.

4) Old business (2021-2022 List)

Brainstorming Topics List (On-going)

- Improve communication efforts to APs on campus
- Increase visibility of APs on campus
- Increase representation on Senate
- Monitor HR updates related to AP transitions
- Continue AP engagement/programming

- Remote Work Policy / Workplace Flexibility
- Create space, opportunities, and programming to discuss and generate ideas regarding Equity, Diversity, and Inclusion
- Develop annual survey for APs and communicate out efforts taken on actionable items
- Discussion about Future Partnerships with CS Council

5) Chair Remarks – Derek O’Connell

Constitution: Executive Council will review Constitution to determine updates or changes (including member transition policy, term limits, etc.), and will bring updated Constitution to Council for a vote. Constitution was last reviewed in Summer 2020.

Meeting with President Kinzy: Derek will meet with President Kinzy for the first time on Friday, February 25th. Please let him know if there are any specific issues or questions you would like him to address during this meeting.

Educate-Connect-Elevate: First meeting on Tuesday, March 1st.

Council Liaisons: Derek will discuss with Stuart Palmer, CS Council, the idea of appointing a liaison for each Council so that both Councils are aware of discussion items.

6) Treasurer’s Report – Amy Secretan – No Report

Will discuss in future the ordering of items/recognition for members transitioning off Council.

7) Human Resources Report – Derek Story

LinkedIn Learning launched earlier this month – reminder that this is available to all faculty/staff through Central Login, can connect to their LinkedIn Profile

Updated Spring Trainings - slate of financial wellness and campus ally trainings on HR programming site

Paid Admin Leave Bill - Still watching the movement on HB1167 – likely to have movement again this week in some manner

Out of state work exploration – discussions continue including benchmarking and assessment of total need on campus for out-of-state employment

8) Representative Reports

- **Awards** – Chelley Jackson – No Report

- **Academic Senate** – Amelia Noël-Elkins
See attached notes from Amelia.

- **Campus Communications Committee** – Liz Chupp
BOT met Friday, February 18th. Letter was presented and was well-received. Letter will be reflected in the minutes from the BOT meeting. Next BOT meeting will be Friday, May 6th. Will reconvene work at end of April.

- **Foundation** – Emily Nafziger
Foundation Board meets next on Friday, February 25. Ewing Advisory Committee met on February 22. Budget and expenses are on track for this time of year. A document was proposed with naming opportunities for different aspects of the Cultural Center. The Christmas tours this year raised a little over \$10,000 for Ewing Manor. There’s a graduate student working at Ewing this semester to catalog the art of Ewing Manor. The Center, as well as other departments at Illinois State, received a donation of multiple Japanese maple trees and sculptures. And the agreement with Illinois Shakespeare Festival for the 2022 season was reached.

- **ISU Annuitants Association** – Tal Parmenter – No Report

9) Committee Reports

- **Elections** – Derrek Drenckpohl & Derek O’Connell
Council discussed term limits for appointed positions and representative positions. Executive Board will review Constitution to ensure that term limit information is consistent.

Council discussed way to best and most clearly and fairly promote the number of seats in the upcoming election cycle, and to stagger term limits, due to the large number of seats we will need to fill. Council agreed to allow those nominated to select their preferred term limit (1, 2, or 3 years). Those nominated could either indicate via choice or rank their preferred items. Term limits will be evaluated post-election to ensure that we have elected members for each term limit.

Council will accept nominations March 14 – 25. Voting will occur April 4-15, with new members seated for May 2022 meeting. Will work with Communications Chair to discuss communication efforts.

- **Programming** – Liz Chupp (Get to Know AP Council)
Executive Board discussed holding two programs in March to promote AP Council and the upcoming election cycle. They discussed offering both an in-person option and a virtual option. Proposed in-person option for Friday, March 4th and virtual option for Monday, March 21st. Council members are encouraged to attend as available to share their experiences serving on Council.
- **Communication** – Kate Boutilier
Next newsletter will be sent out Monday, February 28th. Will include a blurb about the upcoming election cycle and the Get to Know AP Council events in March. Please send any ideas or suggestions for things to feature in future newsletters.
- **Scholarship** – Derek O’Connell
Formstack updated for upcoming scholarship application period. Will get this added to Council website.
- **Equity, Diversity, and Inclusion Initiatives** – Amy Secretan – No Report

10) University Updates

11) Adjournment

A motion to adjourn the meeting was made by Emily, seconded by Kara. The motion was unanimously approved.

Next Meeting: Thursday, March 10th, 2022 / 1:15 pm – 3:00 pm / STV 401 and Zoom

Respectfully Submitted:

Kate Boutilier
3/1/22