

Illinois State University
Administrative / Professional Council

1:15-3:00 pm; Thursday, January 27, 2011
Student Services Building, Room 314

MINUTES

Council Members present - Stacy Ramsey, Anjie Almeda, Nikki Brauer, Pam Cooper, Binoy Edathiparambil, Ron Gifford, Ryan Gray, Julie Huber, Debbie Lamb, Melissa Moody, Soemer Simmons and Alex Skorpinski

Ex-Officio Members present – Rachel Calhoun, Larry Lyons, Megan Prentice, and Jennifer Frobish

GUEST: Dan Layzell & Deb Smitley re: Campus Master Plan endorsement – a highlight handout was distributed to Council members and is available online as well. This is the beginning of the 20 year plan (to be reviewed along the way). Motion for AP Council endorsement by Debbie Lamb, second by Nikki Brauer. The plan will be presented to the BOT on February 18, 2011.

Approval of minutes –January 13, 2011 minutes were approved motion by Anjie Almeda, second by Julie Huber

Chair's remarks – Stacy reported that the search committee members for the VP for Student Affairs search committee were listed in the REPORT. Stacy talked with Steve Klay regarding the proposed constitution. Steve suggested that additional position descriptions be added. Stacy will reconvene the committee this spring. Stacy reported from her meeting with President Bowman that the University has received \$6.5M of \$73M State of IL appropriated dollars for this fiscal year, which did not yet include any monies for MAP. The University received remaining FY10 monies in December 2010. President Bowman still feels that the financial position of the university is good, and that staff cuts are unlikely due to the state tax increase and decrease of the payment cycle. He is not expecting any additional monies this year which would equate to no staff raises. President Bowman doesn't feel that a lot of businesses will be lured out of state, especially once they realize the bottom line. He feels that the bigger threat is loss of manufacturing jobs to other countries. He noted that out of state student recruitment is getting more difficult. He also commented that he anticipates the State of IL will ask universities/employees to pay more toward healthcare costs, and that we may see a potential tax on pensions. He noted that the state tax increase will be noticeable in staff paychecks. He also commented that the bond for Redbird Arena will be paid off this year. When asked about the Football Stadium improvements, he noted a student referendum and a substantial increase in private dollars would be needed to make this project a success.

Committee/Representative Reports

- **Academic Senate** –Brian Huonker –not present. Academic Senate meeting notes can be referenced at:

<http://apcouncil.illinoisstate.edu/representatives/representation.shtml>

- **Communications** – Ryan Gray – AP column for the REPORT due tomorrow.
- **Elections** –Anjie Almeda – committee members met and discussed:
 - Timing of Election: proposed in last two weeks of February with voting in first week of March
 - Statement of Interest: will be required of all persons to discuss their past experiences at Illinois State University that would help them participate in the shared governance process
 - Election officer position – the role of this individual is specifically stated in the Constitution. Alex will ask a staff member in IWSS to validate the election
 - Council members are asked to seek out new AP employees to get involved
- **Programming** –Julie Huber – requested Brown Bag topics:
 - Student Fitness Center update
 - Open forum
 - Healthcare issues
 - Crime Alerts / Campus safety
- **Foundation** – Larry Lyons – Foundation Finance committee will have proposed budget for next year. Larry asked committee to consider \$1000 increase as AP scholarship fundraising commitments have demonstrated need and commitment to scholarship; budget was not increased. Recommendation is to add one additional \$1000 scholarship for next fiscal year and continue to fundraise to build additional scholarship monies.
- **Scholarship** –Debbie Lamb –discussion of student stories and scholarship winners speaking at the luncheon – more discussion to follow
- **CCC** –Jennifer Frobish – BOT meeting scheduled for 2/18/11; coffee hour topics include Spring Passages program and transfer student retention.
- **HR Liaison** – Megan Prentice – no report
- **Awards**- Rachel Calhoun –Award selections committee has met and the following awards will be given out at Founders Day Convocation: Emerging Leader: Lindsay Vahl; Distinguished Service: Ron Gifford, Lisa Lee and Rick Lewis. They will be listed in the next version of the REPORT

Business/Discussion Items –

- **Feedback form on website** – coming soon. Mechanism allowing constituents to submit questions to committee members, potential topics for Brown Bags and speakers as well
- **Holiday Party** – meeting with Julie Barnhill, both AP and Civil Service Councils agreed to move this to a University Event with Council approvals. Motion by Anjie Almeda, second by Alex Skorpinski
- **Faculty / Staff luncheon planning committee** – Pam Cooper and Soemer Simmons volunteered to serve

Adjournment – Motion to adjourn by Ryan Gray, second by Soemer Simmons

Next meeting – February 10, 2011 in Student Services Building – Room 314

Social –Friday, January 28th at 5pm—Firehouse Pub & Pizza in uptown Normal