

Illinois State University  
**Administrative / Professional Council**

1:15-3:00 pm; Thursday, January 24, 2008  
Room 314, Student Services Building

**MINUTES**

**Council Members present** - Mboka Mwilambwe, Nikki Brauer, Pam Cooper, Mindy Mangialardi, Teri Farr, Anjie Almeda, Melissa Moody, Becky Mentzer, Michelle Schuline, Maureen Smith and Alex Skorpinski

**Ex-Officio Members present** – Stacy Ramsey, Rachel Calhoun, Larry Lyons, and Ron Gifford

**Guests** - Deb Smitley and Steve Klay – request feedback on the Educating Illinois 2007-2014 draft. Please send any additional comments to any member of the taskforce team.

**Approval of minutes** – January 10, 2008 minutes were approved -Motion made by Melissa Moody, second by Anjie Almeda.

**Chair's remarks** – Mboka Mwilambwe

Mboka met with President Bowman on January 22, 2008. He talked with President Bowman about the searches for the Dean positions on campus and A/P representation on those committees. Also discussed capital funding from State of Illinois and noted that mid-year salary increases for A/P employees would be released this week. President Bowman had a conference call with MOODY (bond rating company) for bonds for the Rec building and plans to take that information to the board meeting in February. They are planning on an 18 month building schedule from groundbreaking. Student admissions applications have increased 9% from last year with a target of 3300 new freshman for the next academic year.

**Committee/Representative Reports**

- **Academic Senate** – Ron Gifford – see attached report
- **Foundation** – Larry Lyons –no report, board meets 2/2/08
- **Scholarship** – Debbie Lamb -- Scholarship Committee will consist of Debbie, Maureen, Michelle and Rachel. This year's recipient will be sending a photo of himself with his father to post of the A/P website.
- **CCC** – Stacy Ramsey – Minority recruitment & retention has been tabled to the following board meeting. Traditions will be focus of next coffee hour
- **Constitution** – Stacy Ramsey – Becky Mentzer, Stacy Ramsey and Erin Pearce, and Melissa Moody will work as a sub-committee reviewing the constitution in the spring semester
- **HR Liaison** –Len Grinstead – no report
- **Awards** – Awards recipients will be announced to the university community at Founders Day 2/14/08

**Business/Discussion Items:**

- **Constitution Brainstorm** – please forward comments to Stacy by 1/31/08
- **Brown bag topics for spring** – Nikki will work on organizing a brown bag with a panel discussion of trends in mental health issues on campus
- **Dean Searches-** "Mboka talked with Jan Murphy about the college Deans' searches that are expected in the Fall. The purpose of this contact was to determine when the AP Council should begin to identify AP representatives for those searches. Mboka will work with the Elections committee to design a process that would identify those committee representatives."
- **Adjournment** – Motion for adjournment by Becky Mentzer and seconded by Nikki Brauer. **Next meeting 2/7/08 in SSB 314**