

Illinois State University
Administrative/Professional Council

ILLINOIS STATE UNIVERSITY
Administrative/Professional Council Meeting
November 9, 2006
Spotlight rm

Council members present: Nikki Brauer, Mark Vegter, Rick Olshak, Maureen Smith, Debbi Lamb, Becky Menzter, Pam Cooper, Mindy Mangialardi, Jerry Abner, Amy Roser

Ex-officio members present: Larry Lyons, Mboka Mwilambwe, Stacy Ramsey, Derek Story

- I) Klay introduced Rachel Calhoun as the new Awards representative to the Council
- II) Approval of minutes – October 12; October 26

Minutes were approved without correction.

- III) Chair's remarks – Steve Klay

Klay has not met with President Bowman recently. Educating Illinois committee has been established and members notified.

- IV) Committee/Representative Reports
 - Foundation – Larry Lyons

President's Remarks:

The President commented on several items from the recent BoT meeting focusing on planned capital expenditures in the residence halls, dining centers, the rec building and parking structures. He commented on recent national rankings of the University and individual programs. He mentioned the recent Kansas State football trip and collaboration between University Advancement and Athletics. He also mentioned a couple of upcoming searches.

Executive Director's Report:

This report included information on database conversion, 150 Celebration, new staff, event calendars and changes in gift receipting.

Committee Reports:

The Finance Committee reviewed the final FY 06 budget. The final FY 07 budget was presented and approved by the board. YTD FY 07 expenditures were reviewed.

The Investment Committee report included a presentation by the CommonFund which included company structure, employment strategies, operations, technology and due diligence to back up the investment branch of the company. Managed funds reached \$71 million for the first time. YTD returns are at benchmarks.

The Committee on Directors reported a member of the Board had resigned for professional reasons.

Ewing Committee advised that Green Garden work had begun.
All other committee reports were routine.

Old Business:

None

New Business:

Most committees will undergo operations and policy review within the next 12 months.

The next meeting is scheduled for February 3, 2007.

Human Resources Liaison – Derek Story

AP and Civil Service applications (online) are now separate. Campus communication to deans, chairs, etc explaining the differences will be out soon.

Campus Communication Committee – Stacy Ramsey

Diane Ashby discussed the upcoming 150th celebration. Shane McCreery presented the University Affirmative action plan. Other items approved were listed in the ISU report. Ramsey highlighted a few items in the letter to the BOT – They include: AP Council is glad ISU is reviewing Educating Illinois, Salary issues for AP, AP council supports acquisition of Main Street and Eagle properties, thank you to President Bowman for the format of the University Address, and congratulations to athletics and on a successful year.

Academic Senate - Mboka

Strategic plan for technology was discussed by Mark Walbert, Associate Vice President Academic Information Technology, would like to submit a plan to the President by December and implement by February. Mark may be asked to attend a future AP Council meeting.

Dixie Mills announced her retirement as Dean of COB at the end of this academic year. The hope is to have a search complete for a new Dean to starting at new Academic Year. Forum for the Campus Dining new plan is on Tuesday in the Old main at 6:00 pm (student)

Dr. John Rosenthal discussed the 75 hour rule which was passed by the senate, will take effect in Fall '07.

V) Business/Discussion Items

- COB Dean search committee

Council has been asked to provide a list of current AP staff in the COB to be possible members of the search committee. Four names were selected for consideration by the Provost, one will be asked. Some discussion ensued regarding the process the AP Council uses to select AP representation for searches of high level administrators (like Deans).

- Parking committee representative

Maggie Nelson, Parking services, asked the council to provide a member for Parking Services committee. Will solicit interest from AP who are interested in serving on a committee.

- Distinguished Service Award

Deadline is approaching. Award will be given at Founders Day.

- Holiday Party

AP Council is soliciting volunteers for the party. The Council is also soliciting ideas for donors, to help pay for entertainment.

- Open Meeting

AP website will be updated soon, the council is in the process of changing the person who manages the website.

Nikki - Healthy you and Healthy Earth - Tuesday, check website for info.

VI) Adjournment - motioned Olshlak, Seconded by Brauer

man