

Administrative/Professional Council Meeting
November 15, 2001
1:30 p.m.
Spotlight Room, Bone Student Center

Present: Chika Nnamani, Susan Blystone, Rob Flot, Maureen Blair, Betty Kinser, Mike Baum, Paul Jarvis, Jan Bremner, Steve Klay, Sue Zinck, Larry Jobe

Absent: Molly Arnold, Sally Pyne, Jeff Lopez

Approval of Minutes

The Council approved the minutes of the October 25, 2001, as submitted. Moved and seconded by Blair and Jarvis.

Chair's Remarks – Nnamani

Nnamani reported that he had received a question from an A/P staff member inquiring how many representatives a given area/department should have on the Council. Immediate past-chair Baum indicated that all Council representatives are "at-large", and thus do not represent any given area. However, there are guidelines outlined in the Constitution limiting the number of representatives from the same department who may sit on the Council at the same time.

Liaison Remarks – Zinck No report.

Committee Reports

President's Campus Communication Committee – Gray No report.

Awards – Arnold No report.

Illinois Foundation Board – Lyons No report.

Parking – Jarvis

The Parking Committee met on October 30, 2001. Though there were no major decisions made, there was discussion concerning the amount of time available on campus parking meters. Students have indicated a strong interest in having meters with 60-minute limits, however meters are not intended for use by students while in class.

There was also brief discussion concerning the idea of forbidding freshman students from bringing cars to campus. However, this does not seem to be a policy that the campus community is prepared to implement.

Jarvis also indicated that there are currently two parking-related surveys being circulated on campus – one dealing with the Campus Master Plan, and one concerning the development of a shuttle program.

Performance Appraisal Review – Arnold

Zinck reported that, though this committee has not met, a graduate class is developing an appraisal tool. More information will be available as this work is completed.

Academic Senate – Baum

Baum indicated that he would be sending e-mails to Council members with the minutes from each Academic Senate meeting. The minutes of the Senate are posted, along with other timely documents, reports and information on the Senate's web page [<http://www.academicssenate.ilstu.edu/>].

Academic Senate Meeting, November 7, 2001

Following very minimal, informative remarks by the University administrators present and by reports on the work of the Senate's various committees the Senate took up the proposals raised at its last meeting the tiered admissions program with the associated program changes [renaming the General Studies degree program and creating a new, Interdisciplinary Studies degree program].

Debate was minimal regarding the proposal for renaming General Studies to Interdisciplinary Studies and increasing the minimum GPA requirement from 2.5 to 2.75. Debate was more contentious regarding the other two elements of the overall proposal. Among the concerns expressed were the following: that students in the proposed University Studies degree program would be obtaining an "inferior" degree; that there would be a need for more advisor time; that it was problematic for some to have non-teaching faculty supervising the capstone experience; and that students would experience difficulty getting into the needed 300-level courses. On the other side of the debate were arguments including: this degree would provided a needed safety net for students admitted to Illinois State, but unable to achieve the GPA to remain in a major or find an alternative major that was suitable and that the current situation has resulted in some departments creating separate admissions and/or continuation requirements anyway, but these haven't been coordinated within the University and the current General Studies program includes well over a thousand students who have 75+ hours and must be guided into some productive degree program.

Each of the three proposals passed the Senate.

Next, the Senate received informational items regarding proposed revisions to the Illinois State Constitution and to the Bylaws that would allow for the election of Non-Tenure Track Faculty to the Academic Senate.

Finally, the SGA presented two communications to the Senate. The first raising objections to the costs associated with some of the Professional Practice Internship experiences and the second, with a proposal to change the University's grading policy to give the student the benefit of the better grade on classes retaken.

On another note: A new Art Therapy sequence was proposed and passed the Senate.

Elections – Lopez & Bremner

Bremner distributed another draft of the proposal addressing Council attendance. The Council was appreciative of the work that Bremner and Lopez have done in developing this policy. Discussion resulted in further feedback, which will be incorporated into the next draft, to be presented at a later meeting. Bremner indicated that since this would result in an eventual change in the Constitution, it would be part of the ballot for the next Council elections.

UHEC, Task Force on Alcohol Policy – Pyne - No report

University Sick Leave Bank – Lopez No report.

University Web Planning & Advisory – Baum

This committee meets twice a month, and continues to address issues of a broad sort, with regard to the University's web page and all those webs hosted within the University's web domain.

Lately, the committee has worked on the following issues:

1. ADA web compliance. These discussions and the research and technical efforts of a couple of the Committee's members have resulted in the creation of a very informative document which outlines issues associated with ADA web compliance and proposed solutions or "best practices" to use when creating or reviewing web content. The document is available at www.iwss.ilstu.edu/ada/
2. Custom web address naming. These discussion have resulted in a policy regarding requesting a custom name [e.g. www.apcouncil.ilstu.edu] and

a web-based request form
[http://www.iwss.ilstu.edu/services/dns_name.shtml]

3. Proposing guidelines regarding commerce and the www.ilstu.edu and www.ilstu.org naming conventions.
4. Developing guidelines associated with what must be and what should be on all web pages [or on the index or opening page].

Baum suspects that at some point this work will become more “public” and may gain the status of University “policy.”

Old Business

No old business.

New Business

Nnamani proposed the idea of creating liaison positions with the Civil Service Council, with representatives attending meetings and providing relevant reports to their respective Council. Some Council members indicated that these positions have existed in the past, but were not utilized effectively, and interest died out.

The general feeling of the Council was positive, and Bremner volunteered to approach the chair of the Civil Service Council with the proposal, with the idea that the two Council chairs would then proceed with implementation.

Nnamani reminded the Council that Joe Rives and Dick Runner would be attending our next meeting with further updates on the Campus Master Plan. Everyone was encouraged to invite his or her colleagues.

Future 2001 Meetings

December 13 Spotlight Room – Joe Rives & Dick Runner, Campus Master Plan

Future 2002 Meetings

January 24 Prairie 1 – Dr. Steve Bragg, Vice President, Finance & Planning

February 21 Spotlight Room – Dr. Alvin Goldfarb – *Educating Illinois* update

March 21 Prairie 1 – Dr. Helen Mamarchev, Vice President, Student
Affairs

April 25 Prairie 1 – Dr. Victor Boschini, President

May 23 Spotlight Room

Adjournment

The Council meeting was adjourned at 2:40 p.m. Moved and seconded by
Bremner and Kinser.

Respectfully submitted,
Steven Klay, Secretary