



Members Present: Ron Gifford, Nikki Brauer, Kevin Goffard, Amanda Papinchock, Melanie Schaafsma, Rachel Kobus, Zach McDowell, Heidi Verticchio, Hope Fine, Rachel Caracci, Amelia Noel-Elkins, Kris Harding, Julie Navickas, [Elizabeth Chupp](#)

Members Excused: Stephanie Duquenne, Megan McCann, Susan Woolen, Christine Bruckner

Speakers / Guests Present: Dr. Yimin Wang, INTO ISU Executive Director

- Work with INTO North America team to recruit for ISU – undergrad and graduate, pathway and direct entry
- Provide academic English and Pathway programs – academically and socially support students in the Center for them to meet certain progression requirements
- Target for spring 38 students
- Summer admits are only for academic English; all programs will admit for spring and fall
- How long does the pathway program take to complete? Graduate is 1 or 2 semesters; undergraduate is 1, 2 or 3 semesters. If a student does not meet those pathways, they would be in an academic English program.
- Organizational chart: Academic Director and team, Student Services team, Recruitment team (US and China based), International Admissions team, and Enrollment Management team
- Perform joint programming with International Studies and Programs.

1) Review of Agenda

2) Approval of Minutes - Amelia approved, Liz seconded, unanimously approved

3) Chair Remarks – Ron Gifford

Met with the President and chatted about the Library in regards to capital funding. If you have anything for the next time Ron meets with the president, please reach out to Ron. President is responsive to our needs. The Council will only meet once during the November and Decembers months due to the holidays. Ron will invite Larry Alferink from the Annuitants Association to present to our group in January. A suggestion came up about asking John Davenport to come speak to us about the potential for a new multicultural center. If you have suggestions for other groups to come speak, let Ron know.

4) Treasurer's Report - Heidi Verticchio

- \$1,400 is our current

5) Human Resources Report - Melanie Schaafsma

Merit-based salary increases will be coming out for those eligible employees, effective January 1, 2019.

Discussed the status of the implementation of the new PAA procedures (effective 10/1/18) under the State Universities Civil Service System.

6) Committee / Representative Reports:

- **Academic Senate** – Amelia Noel-Elkins
There were several topics discussed at the Senate meeting. See attached report from Senate meeting to review full details.
- **Campus Communications Committee** – Liz Chupp
The next board meeting is in February and it's the responsibility of the Senate to present the CCC letter.
- **Foundation** – Christine Bruckner – No report
- **Awards** – Rachel Caracci

The deadline for the awards are tomorrow (11/9). We have several submitted for each category. Our committee has connected (Hope, Heidi, Zach) and we have a spot for one additional individual to sit on the committee. If you are interested in serving on the review committee, please email Rachel

- **Elections** – Amanda Papinchock – No Report
- **Programming** – Stephanie Duquenne
 - **Socials:**
 - 11/30 – Jesse's Grill – Holiday Sweater Party
 - December – possibly partner with Civil Service for hot cocoa and cookie bar in the BSC for all staff
 - 1/25 – Medici's
 - 2/22 – Joe's Pub (Shoppes at College Hills Mall)
 - 3/29 – Gill St.
 - 4/26 – White Oak Brewery
 - 5/31 – Flingers
 - 6/28 – Pub II
 - 7/26 – Hyatt Rooftop
 - **Service Updates:** Christine Bruckner
 - Upcoming Service Event: Canceled--November 8th from 5:00 pm – 7:00 pm at Midwest Food Bank.
- **Communication** – Rachel Kobus
The A/P Newsletter will go out Nov 26. Don't forget to wear your holiday sweater to Jesse's Grill on Nov 30. Nikki had an idea for an A/P Spotlight and will send that name to Rachel Kobus.
- **Scholarship** – Heidi Verticchio - No report

7) New business

Children's holiday party – sign up to volunteer

8) Adjournment - Liz Chupp motioned, Nikki Brauer seconded.

Next Meeting: Thursday, December 13th