

Illinois State University
Administrative / Professional Council

1:15-3:00 pm; Thursday, October 9, 2008
Spotlight Room

MINUTES

Council Members present - Mboka Mwilambwe, Stacy Ramsey, Anjie Almeda, Julie Huber, Debbie Lamb, Becky Mentzer, Melissa Moody, Erin Pearce, Michelle Schuline, Maureen Smith and Alex Skorpinski

Ex-Officio Members present – Rachel Calhoun, Ron Gifford, Larry Lyons and David Rardin

Approval of minutes – September 25, 2008 minutes were approved with corrections - Motion made by Stacy Ramsey second by Debbie Lamb.

Chair's remarks – Mboka noted comments from his last meeting with President Bowman including that ISU has good relationships with the potential candidates that will replace Emil Jones after his retirement from the Illinois Senate; with the downturn of the economy, the ISU Foundation has had some losses of which are considered minimal at this time. The campus emergency system is being tested after a short delay caused by the FCC. The childcare center RFP is being prepared and the current facility will continue to be used for children of current students. Mid-year salary review will begin in January – Mboka shared with the President that the perception of A/P staff is that not many A/P employees receive these and are still below salary grade. Mboka also talked with the Provost about safety concerns in academic areas on campus.

Committee/Representative Reports

- **Elections** –Anjie Almeda - no report
- **Programming** – Erin Pearce & Julie Huber – reported that Enid Cardinal has agreed to speak on sustainability issues later in the semester. Jim Carlson has also agreed to speak re: retirement after the October board meetings for SURS, and Brent Patterson has also agreed to assemble a panel to address emergency preparedness on campus.
- **Academic Senate** – Ron Gifford –
<http://www.apcouncil.ilstu.edu/representatives/representation.shtml>
- **Foundation** – Larry Lyons – no report, next meeting in November 2008
- **Scholarship** –Debbie Lamb –recognition will be at F/S luncheon at homecoming
- **CCC** – David Rardin –meeting scheduled, topic is the university Solar Car
- **HR Liaison** – Len Grinstead – no report – (request was made for Len to bring information re: upcoming benefits choice period to the next meeting)
- **Constitution** – Stacy Ramsey – ongoing, no current update

- **Awards-** Rachel Calhoun – no report
- **Business/Discussion Items:**
 - Parking Committee Appointment – a motion to appoint Emily Vigneri as the A/P representative to the Parking Committee was made by David Rardin, second by Anjie Almeda – council approved.
 - Survey Results were distributed and discussed. The survey will remain open for another week and Mboka will include a reminder in his next A/P staff email regarding Homecoming.
- **Adjournment** – Motion for adjournment by Michelle Schuline and seconded by Erin Pearce
- **Next meeting** – 10/23/08 in the BSC Spotlight Room