

Illinois State University
Administrative / Professional Council

1:15-3:00 pm; Thursday, October 14, 2010
Student Services Building Room 375

MINUTES

Council Members present - Stacy Ramsey, Teri Farr, Anjie Almeda, Nikki Brauer, Pam Cooper, Binoy Edathiparambil, Ryan Gray, Julie Huber, Debbie Lamb, Melissa Moody, Soemer Simmons, and Alex Skorpinski

Ex-Officio Members present – Rachel Calhoun, Larry Lyons, and Brian Huonker

Guests: Chuck Scott & Eric Hodges re: electronic door access. Presentation to the Council on conversion of exterior doors to an electronic access functions for reasons of safety, asset protection and cost benefits. VPs Steve Adams and Dan Layzell charged Chuck Scott & Eric Hodges to form a committee to discuss options. The company Hirsch (iclass technology) was chosen – access will be through use of the Redbird Card which will be reissued to campus over several years). Drivers for the change include parent/student inquiry, ISU is behind its peer institutions, cost savings & convenience, alarms, instantaneous lock/unlock in mass, and streamline the process to obtain access. Facilities Management will be the custodian of data collected (with access available to the police dept, legal and HR in the case of official investigations) and will establish a governance board. This is a long term plan (2012 – 2020) and will be structured rotation of facilities based on an established priority list.

Approval of minutes –September 23, 2010 amended minutes were approved, motion by Julie Huber, second by Nikki Brauer

Chair's remarks – Stacy congratulated the Council on raising \$1000 already to the AP Scholarship and reminded Council members to fill out their Gladly We Give pledge cards if they have not yet participated. In meeting with President Bowman, Stacy reports on the Student Fitness costs for Faculty/Staff were released this week. Stacy gave a special thank you to Debbie Lamb for recognition efforts for scholarship recipients and their families at the homecoming luncheon and to Ryan for the A/P column in the Report.

Committee/Representative Reports

- **Academic Senate** –Brian Huonker reported on Academic Senate meeting, notes can be referenced at:
<http://apcouncil.illinoisstate.edu/representatives/representation.shtml>
- **AP Column** – Ryan Gray – next column is due to Kathy Beal in Media Relations – we are asked to send in 3 articles per semester. Suggestions included progress toward A/P Scholarship goal, brown bag summary, homecoming participation
- **Elections** –Anjie Almeda – Names were submitted to Provost Sheri Everts to select an A/P representative to serve on the CAS Dean search.

- **Programming** –Julie Huber – Julie reported 40 people in attendance for the Brown Bag for the virtual sneak peek of the Student Fitness building. Encouraged participating in the homecoming parade on Saturday
- **Foundation** – Larry Lyons –Currently \$1000 pledged toward the A/P Scholarship. Larry reported the Finance Committee of the Foundation Board met, and the Foundation Board meets tomorrow. Minutes can be referenced at:
<http://apcouncil.illinoisstate.edu/representatives/representation.shtml>
- **Scholarship** –Debbie Lamb –no report
- **CCC** – Stacy for Jennifer Frobish –BOT coffee hour will feature Alumni Relations and UMC presenting the new magazine format and masthead
- **HR Liaison** – Megan Prentice – not present
- **Awards**- Rachel Calhoun – no report

Business/Discussion Items –

- **Social** –Friday, October 29th , 5pm at Medici
- **Homecoming** – meet at 8:30 for decorating & participation in the parade
- **Scholarship update** – continue to promote to all A/P staff as a giving opportunity
- **Elections for search committee representatives** – Discussion was held regarding a more formalized internal process for elections, using IWSS to facilitate and suggesting that nominees would need to verify their acceptance for voting consideration. Additional discussion to continue on this topic.

Adjournment – Motion to adjourn by Anjie Almeda, second by Melissa Moody

Next meeting – October 28, 2010 in Spotlight Room of BSC