

**ILLINOIS STATE UNIVERSITY  
Administrative/Professional Council Meeting**

October 14, 2004

1:15 p.m.

314 Student Services Building

**Council members present:** Mike Baum, Deb Gentry, Elaine Graybill, Kim Hays, Steve Klay, Gail Lamb, Mindy Mangialardi, Amy Mersinger, Sally Pyne, Jess Ray, Mark Vegter

**Ex-officio members present:** Paul Jarvis, Mboka Mwilambwe, Joe Rives, Maureen Smith

Council Chair, Mindy Mangialardi, called the meeting to order at 1:15 p.m.

**Approval of minutes**

The Council approved the minutes of the September 23 meeting, as read. Minutes of meetings are available on the Council Web site, <http://www.apcouncil.ilstu.edu/>.

**Chair's Remarks** – Mindy Mangialardi

- Mangialardi reported that she had recently met with the following individuals and groups:
  1. President Bowman
  2. The Educating Illinois Coordinating Committee, which was hosted on tours of both Schroeder Hall, and the College of Business building.
  3. The Executive Committee for the Committee for Diversity, where they reviewed a draft outline of the University's diversity objectives and Educating Illinois.
  4. Mangialardi reminded the Council that she consistently looks for input on questions or issues to be presented as she represents A/P's and the Council in these meetings.

**Liaison Remarks** – Kaye Johnson

No report.

**Academic Senate Report** – Mboka Mwilambwe

Mwilambwe provided the following report regarding the September 29 Academic Senate meeting:

The meeting was called to order at 7pm.

**Chair and Vice Chair Remarks:**

- Senator Crothers reminded committees of the Senate to make sure that they are communicating with administrators assigned to specific issues. He also reminded the Senate of the upcoming inauguration for President Bowman.
- Senator Rinker indicated that they have registered 290 individuals to vote so far.

#### Fiscal Year 2006 Proposed Operating and Capital Requests to IBHE

Steve Bragg, Barb Blake (Director of Budget Planning) and Dick Runner (Director of Facilities Planning) provided an overview of their budget request to IBHE. Among the highlights they shared are the following:

- If all projections and assumptions had proven true (since FY97), ISU should have received \$60 millions for the current fiscal year. Steve Bragg used this chart to highlight how much funding has been lost from the state (currently at 29% of the total budget).
- ISU will request \$89,892,100 for FY06 (this includes \$750,000 for the new College of Business operation and maintenance, \$750,000 for High Priority Educating Illinois Initiatives, and \$4.86 millions for compensation increases).
- The Capital Improvement Program includes a request for a Wellness/Activity center to be located where Dunn/Barton and Walker Halls are (if funded), rehabilitation of Milner Library and Center for the Visual Arts, and renovation of Williams Hall.

The handouts provided for this overview will be made available on the Academic Senate web site.

#### Administrators' Remarks:

- **Senator Bowman** indicated that he is working hard on the remaining days (100) of the fundraising campaign. He also informed the Senate that he had appointed Steve Adams to chair the search for the next Athletic Director whose appointment is expected for June 2005.

Senator Bowman's visit to Washington D.C. went very well and he is optimistic that ISU will get more than \$20 millions in federal funding next year. Some funding has already been promised but announcements will be made closer to the end of October. While this news is good, Senator Bowman is still concerned about the fact that ISU is in a fragile state and the effect that soaring oil prices could have on the economy.

However, the positive news is the perception of ISU in US and World News Report where ISU is ranked #4 in its tier for Fall to Fall retention rate and # 8 in graduation rate.

Finally, Senator Bowman indicated that he is not sure whether capital funding will be considered during this fall in Springfield.

- **Senator Presley** was not present.
- **Senator Mamarchev** thanked SGA for their efforts in voter registration (deadline is 10/5/04). She also indicated that Milner Library is still looking for volunteers for the Closing the Gap program.
- **Senator Bragg** declined to provide additional remarks since he discussed the budget.

## Committee Reports

**Academic Affairs:** the committee discussed appointed a faculty member to the Academic Planning committee. They recommended that their charge to establish an annual colloquium be removed from their agenda. They also approved all revisions of the curriculum committee except for the 124 –hour rule. They will ask the Provost’s office to come and discuss these with them.

**Administrative Affairs:** the committee further engaged on-going discussions started at the previous meeting.

**Faculty Affairs:** the committee further discussed the ombudsman issue and Ira Schoenwald will assist in this discussion.

**Rules:** the committee discussed again the issue of confidentiality for Administrators, AP and Civil Service staff in personnel matters. The committee is not yet able to get its arms around this issue and has decided to defer the issue until the Faculty Code of Ethics comes up for discussion. The committee will be soliciting feedback on the Faculty Code of Ethics.

**Planning and Finance:** the committee discussed the Organizational Change policy and decided that it was better to keep the policy although in a streamlined version. Frank Waterstraat will write a draft for the committee to provide comments on. The committee also discussed and tried to clarify some of its priorities for this year.

## Information

### 05.03.04.01 College of Arts and Sciences Bylaws

The Senate voted to move this item from an information item to an action item. It was subsequently approved as an action item.

The meeting was adjourned at about 8:15pm.

### **Campus Communications Committee** – Paul Jarvis

Jarvis reported that he would be meeting with the CCC later in the day, when they would discuss the letter they would present to the Board of Trustees at their meeting on October 22. Jarvis also reminded the Council to let him know of any issues that they would like addressed to the BOT.

### **Public Relations Ad hoc Committee** – Amy Mersinger

The committee (Mersinger, Jess Ray, Maureen Smith and Mark Vegter) met and developed a number of ideas/initiatives designed to enhance campus awareness of the A/P Council and facilitate campus communication among A/P constituents. The ideas included:

1. Guest speakers at A/P meetings and “brown bag lunches” prior to Council meetings in which all A/P staff would be invited to participate.
2. Better utilization of campus communication vehicles, including *The Daily Vidette*, *The ISU Report*, the portal, and our own A/P Council Website.

3. Sponsor a University Club Meeting in the spring
4. Develop/review the A/P Council mission statement, merging it with the Statement of Purpose in the constitution.
5. Sponsor a Campus Open Forum for all A/P's on specific topics, as needed.

There was some discussion and additional suggestions. The committee will reconvene and continue to pursue these initiatives, adding structure and scheduling, as appropriate.

**Constitutional Review Committee** – Deb Gentry

The Council participated in a lengthy discussion regarding how the Council's Academic Senate representative is selected (currently appointed by Council vote), and whether the position should be included in the constitution (it currently is not). It was determined that the committee would draft a proposal outlining that the position will be listed in the constitution, while procedures for selection will be included in a new document (to be developed) called The Standing Rules.

The Council then began a discussion regarding the definition/purpose of ex-officio members, which will be continued at the next meeting.

**Adjournment**

The Council adjourned at 2:55 p.m. Moved and seconded by Gail Lamb and Amy Mersinger, respectively.

Respectfully submitted,  
Steven Klay, Secretary

**Future 2004 Meetings**

October 28	Spotlight Room
November 18	Spotlight Room
December 16	Spotlight Room