



Members Present: Kate Boutilier, Elizabeth Chupp (**via Zoom**), Chelley Jackson, Terry Jackson, Megan McCann, Emily Nafziger, Amelia Noël-Elkins, Derek O'Connell, Tal Parmenter, Kara Snyder, Derek Story (**via Zoom**); Troy Hinkel (**via Zoom**)

Members Excused: Nora Atkins, Derrek Drenckpohl, Mike Regilio, Amy Secretan

Guests Present:

Speakers:

1) **Approval of Agenda**

A motion to approve the agenda was made by Amelia, seconded by Chelley. The agenda was unanimously approved.

2) **Approval of Minutes**

A motion to approve the minutes was made by Kara, seconded by Chelley. The minutes were unanimously approved.

3) **New business**

- **Policy 3.4.8: Educational Leave, Administrative/Professional Personnel – information & discussion (Amelia)**

Amelia summarized discussion in Academic Senate regarding Policy 3.4.8, Educational Leave Policy for Administrative/Professional Personnel. Council reviewed existing policy and discussed components and/or language of the policy that needs modification or that needs to be clarified. Megan will note suggestions and will solicit feedback from Council by Tuesday, October 19 at 8:00 a.m., prior to sharing feedback with Senator Dimitrios Nikolaou.

- **Academic Senate Representation (Senate Bylaws Revision Subcommittee Meeting) – information & discussion (Terry)**

Terry and Amelia summarized a meeting of the Senate Bylaws Revision Subcommittee that they attended. Please see Terry's notes for further details. Megan will speak with Stuart, CS Council, about steps to take to move forward.

4) **Old business (2021-2022 List)**

Brainstorming Topics List (On-going)

If you think of anyone that could speak at an upcoming meeting about any of these items, please contact Megan or Kate.

- Improve communication efforts to APs on campus
- Increase visibility of APs on campus
- Increase representation on Senate
- Monitor HR updates related to AP transitions
- Continue AP engagement/programming
- Remote Work Policy / Workplace Flexibility
- Create space, opportunities, and programming to discuss and generate ideas regarding Equity, Diversity, and Inclusion
- Develop annual survey for APs and communicate out efforts taken on actionable items
- Discussion about Future Partnerships with CS Council

5) **Chair Remarks** – Megan McCann

Board of Trustees Meeting: The next Board of Trustees meeting will be Friday, October 15 at 9:00 a.m. Megan is planning to attend. A presentation on the Multicultural Center will take place at 8:00 a.m.

Team Excellence Committee: Tal volunteered to serve on this committee with Chelley.

Guest Speaker for Next Meeting: Janice Bonneville will attend our next meeting, Thursday, October 28 to discuss the Leave of Absence Policy, 3.1.11.

Meeting with President Kinzy: Megan will meet with President Kinzy on Wednesday, October 20. Please let Megan know by Tuesday, October 19, of any items you would like her to take to this meeting.

6) **Treasurer's Report** – Amy Secretan – No Report

7) **Human Resources Report** – Derek Story

Derek will serve as our temporary Human Resources liaison for Council. There is an interim director over academic personnel through winter break at least. They are hoping to fill that role on a more permanent basis after the break. Derek will continue to serve as the AP Council Liaison through that time, and possibly after that position is appointed.

The first co-hort of trained search advocates has been trained. Additional information about this program can be found on the Recruiting & Hiring Employees section of the Human Resources website. Please contact Lisa Mason directly if wanting to learn more about this program, lmason@ilstu.edu.

As a response to the comment offered earlier about Academic Advisors being the most common AP group, while the title of Academic Advisor is common among A/P employees, if you normalize director titles, Director is likely the most common title among A/P employees.

Of the A/P employees on campus, a majority are housed in the Office of the Provost.

Derek shared links in Zoom chat about comparable institutions to review staff representation and staff governance councils.

8) **Representative Reports**

- **Awards** – Chelley Jackson

The nomination form is open for Distinguished Service and Emerging Leader Awards. Nominations will remain open until Friday, November 12. Please let Chelley know if you are interested in helping her review nominations.

- **Academic Senate** – Amelia Noël-Elkins

See Amelia's notes attached.

- **Campus Communications Committee** – Liz Chupp

The Board of Trustees will meet tomorrow, Friday, October 15. There will be a discussion hour at 8:00 a.m., led by Dr. Christa Platt, Multicultural Center. Both will be open to the public and will be livestreamed on YouTube. Meeting materials are posted to the website.

The Campus Communications Committee report will be included in tomorrow's meeting. Martha Horst, on behalf of Academic Senate, will present the letter to Board of Trustees.

- **Foundation** – Emily Nafziger

The Foundation Board meets next on Friday, October 15 at 3:30 p.m.

- **ISU Annuitants Association** – Tal Parmenter – No Report

9) **Committee Reports**

- **Elections** – Derrek Drenckpohl – No Report

- **Programming** – Terry Jackson and Tal Parmenter (October)

Dr. Christa Platt, Multicultural Center, has been invited to present at a virtual coffee hour. Due to her schedule, we have postponed the event to Tuesday, November 9. As a result, we will push back a December event to mid-January. Megan has agreed to plan and execute that event.

- **Communication** – Kate Boutilier
October newsletter will be sent to Cherwell by Monday, October 18 to be sent out to all A/Ps by Monday, October 25. Please let Kate know if you are interested in serving on the committee, if you have any ideas for upcoming newsletters, or suggestions for future member spotlights.
- **Scholarship** – Derek O'Connell – No Report
- **Equity, Diversity, and Inclusion Initiatives** – Amy Secretan – No Report

10) University Updates

11) Adjournment

A motion to adjourn the meeting was made by Emily, seconded by Chelley. The motion was unanimously approved.

Next Meeting: Thursday, October 28th, 2021 / 1:15 pm – 3:00 pm / Center for Civic Engagement Conference Room and Zoom