



Members Present: Ron Gifford, Amanda Papinchock, Megan McCann, Amelia Noël-Elkins, Kevin Goffard, Elizabeth Chupp, Amy Secretan, Chelley Jackson, Kris Harding, Emily Nafziger, Melanie Fata, Rachel Kobus, Julie Navickas, Heidi Verticchio, Derrek Drenckpohl, Tal Parmenter

Members Excused: Hope Miller, Nora Atkins

Speakers: None

1) **Review of Agenda**

2) **Approval of Minutes**

A motion to approve the minutes by Kris, seconded by Amanda. The minutes were unanimously approved.

3) **Chair Remarks** – Ron Gifford

Ron will meet with President Dietz tomorrow. He met with the Associate VP of Facilities. Ron will inquire if they are interested in coming to speak at an upcoming meeting. Yojanna Cuenca-Carlino will be coming to speak at our February 27th meeting.

4) **Treasurer's Report** - Heidi Verticchio

Our balance will be \$995.96. We had a payment of \$200.14 for the Horton Field House rental from the Children's Holiday Party. We need to decide what other things coming up we plan to spend money on. The social committee will talk about ideas at their next meeting. An idea was brought up to move our first meeting in April to later in the day and then invite past council members to join us for a social.

5) **Human Resources Report** - Melanie Fata

The enrollment period for the long-term care option through Genworth will open on March 2nd and be open through April 3rd.

6) **Committee / Representative Reports:**

• **Academic Senate** – Amelia Noël-Elkins

- On February 5th, Dr. Jay Rich, ISU's representative on the State University Retirement Service Member Advisory Committee (SURS MAC) will be presenting to the Faculty Caucus the importance of educating yourselves on retirement, with an emphasis on those with Self-Managed Plan. Send any questions you have to Amelia by January 31st.
- At the last Academic Senate meeting, President Dietz spoke briefly on the Provost search. Provost Jan Murphy mentioned that Mark Walbert is retiring at the end of June. Please see Amelia's notes for full details.

• **Campus Communications Committee** – Liz Chupp

On February 10th the CCC will meet to brainstorm ideas for the next letter.

• **Foundation** – Emily Nafziger – No Report

○ **ISU Annuitants Association** – Tal Parmenter

They will meet again in March.

• **Awards** – Chelley Jackson

Awards will be presented to the recipients at the faculty/staff luncheon in February.

• **Elections** – Amanda Papinchock

▪ **AP Council Elections – 2020:**

- 5 – Open AP Council Positions
- 4 – At-Large Members
- 1 – Campus Communications Committee Representative. We will change the language on the form to a 2 years term.

- **A/P Council – Nominations Timeline:**
 - March 17 (After Spring Break) – Nominations Open for Two Weeks
 - March 28 – Nominations Closed (Send Reminder A/P Listserv to Nominate)
 - March 17-28 – Election Chair will contact individuals to accept and/or decline their nomination for an A/P Council Position.
- **A/P Council – Voting Timeline:**
 - March 30 – Voting Open for Two Weeks (Available on My.IllinoisState.edu)
 - April 10 – Voting Closes (Send Reminder A/P Listserv to Vote)
- **New Elected Members First A/P Council Meeting:**
 - Invite New Members to first AP Council Meeting held on May 14, 2020
- **Programming** – Megan McCann
The programming committee will be meeting shortly to finalize the remainder of the semester.
 - **Socials:** All are at 4:30pm except June.
 - **Thurs. February 6** **Destihl Brewery Tour**
 - **Fri. March 6** **Medici**
 - **Thurs. April 9** **8 Bit Barcade**
 - **Fri. May 15** **Pub II**
 - **June (TBD)** **CornBelters Game**
 - **Thurs. July 9** **Firehouse Pizza Pub**
 - **Service:**
- **Communication** – Rachel Kobus
The newsletter will be going out shortly. Rachel K. will send Rachel Hatch a list of the upcoming social dates.
- **Scholarship** – Heidi Verticchio – No Report
- **Diversity and Inclusion Initiatives** – Amanda Papinchock
More information will be coming out shortly regarding Microsoft Teams and the channel for AP Council.

7) New business

- Nick Stoff contacted Ron about possibly having Mercy Davidson from the Town of Normal do a presentation and get feedback from AP Council concerning the Bike/Pedestrian Plan that Normal is discussing. If interested, Ron will arrange for a date and limit the presentation and discussion to 30 minutes. The Council is interested in having her come speak.
- **AP Council Microsoft Teams**
 - There is now an Administrative Professional Council Microsoft Team/Group created!
 - There have been “Channels” created for each AP Council Position, Committee, and Representative positions.
 - Please add your archived documents/historical documents to your Microsoft Team “Channel” by Thursday, March 12th.
 - The goal is to have all this information in our AP Council Team before the elections process begins.
- **AP Council Constitution Updates**
 - Recommend making Constitution Updates during a scheduled A/P Council Meeting.
 - Cannot move forward with making changes to the elections process until the Constitution is updated and the new changes have been voted on by A/P staff.
 - Recommended changes:
 - Change the Campus Communications Committee Representative term from a “3 Year Term” to a “2 Year Term” to align with Academic Senate Terms.
 - Add the ISU Annuitants Association AP Representative position to the AP Council Constitution (3 Year Term? 2 Year Term?)
 - Add the ISU Parking Committee AP Representative position to the AP Council Constitution (3 Year Term? 2 Year Term?)

8) Adjournment

A motion to adjourn the meeting by Emily, seconded by Chelley. The motion was unanimously approved.

Next Meeting: Thursday, February 13, 2020

Respectfully Submitted:

Megan McCann

1/28/20