

Illinois State University
Administrative / Professional Council

1:15-3:00 pm; Thursday, July 9, 2009
Spotlight Room

MINUTES

Council Members present - Mboka Mwilambwe, Stacy Ramsey, Anjie Almeda, Pam Cooper, Teri Farr, Julie Huber, Debbie Lamb, Becky Mentzer, Melissa Moody, Erin Pearce, Michelle Schuline, Maureen Smith and Alex Skorpinski

Ex-Officio Members present – Rachel Calhoun, Ron Gifford, Len Grinstead, Larry Lyons and David Rardin

Approval of minutes – May 14, 2009 minutes were approved with corrections -Motion made by Erin Pearce second by Michelle Schuline

Chair's remarks – Mboka shared the following information with the Council: 2009-2010 schedule is almost ready and will be sent to council members and posted on the website. Mboka is still working on filling the last spot on the grievance panel and A/P spot on the Parking Committee as well. Mboka will meet again with President Bowman next week, please submit questions to him via email.

Committee/Representative Reports

- **Elections** –Anjie Almeda – not present
- **Programming** –Erin Pearce – no report
- **Academic Senate** – Ron Gifford – no report
- **Foundation** – Larry Lyons – 6/5/09 meeting, see minutes at <http://www.apcouncil.ilstu.edu/representatives/representation.shtml> Next meeting in October 2009.
- **Scholarship** –Debbie Lamb – application is posted, will close 7/1/09, currently 4 applications, and considering adding a word limit to the essay portion of the application. Will send reminder of scholarship deadline on A/P listserv
- **CCC** – David Rardin –7/31/09 meeting, letter topic for coffee hour will be entrepreneurship
- **HR Liaison** – Len Grinstead –Assoc VP Human Resources search, committee being appointed by VP Dianne Ashby with hopeful start date of 10/1/09. Mboka to contact VP Ashby for info on selection of A/P representative for committee. VP Business Finance & Planning to be named 8/1/09.
- **Constitution** – Stacy Ramsey – see business discussion items
- **Awards**- Rachel Calhoun – monies finally received by Founders Day Award winners

Business/Discussion Items:

- Academic Senate Representative for 2009-2010. Discussion to ask Ron Gifford to continue as representative, motion made by Maureen Smith with second by Teri Farr.
- Constitution – Stacy Ramsey thanked committee members (Erin, Becky, Ron, Nikki, Melissa and Stacey) for their service with acknowledgement to the time commitment involved in reviewing the constitution. Copies of additions & revision given to council members with the request to review prior to the next meeting when discussion of additions and changes will occur.
- June 25 meeting will be cancelled and notice posted to the A/P website
- Maureen Smith and Becky Mentzer will present slate of officers at August 13 meeting

Adjournment – Motion for adjournment by Michelle Schuline and seconded by Pam Cooper

Next meeting – 7/9/2009 in the BSC Spotlight Room