

Illinois State University
Administrative/Professional Council
1:15 – 3:00 pm; Thursday, March 17, 2016
Spotlight Room, Bone Student Center

AGENDA

Ron, Christine, Nikki, Ken, Matt, Susan, Jamie, Heidi, Emily, Ryan, Stephanie, Rachel, Melanie

- I. Review of Agenda **Approved by council**
- II. Approval of Minutes
- III. Chair Remarks – Ron Gifford **Discussion to revisit meeting length and structure; council was asked to think about the meeting structure and to bring some ideas to the table regarding meeting formats and will be readdressed at the next meeting; Ron has reached out the President regarding meetings and they will continue to be scheduled for an hour and with civil service president**
- IV. Treasurer’s Report **commodities at \$362.20 and constructional at \$286.70 for a total of 648.90 with the \$144.20 cost of Horton Field House for the Holiday Party still to be posted**
- V. Committee/Representative Reports
 - a. HR Updates – Melanie Schaafsma **Work is being done in order to deal with the changes in the new minimal pay requirements. A work group has been created to provide recommendations for this and recommendations will be made by April 1st. The process is very complicated and each job effected will be looked at on a case by case basis; Searches: VP of Student Affairs final candidates will be on campus next week and 10:45-11:30 on each day that the candidates will be on campus will be a special session for shared governance and take place in 1st West Lounge, BSC however the last candidate (March 30) will meet Hovey 419; Director of Disability Concerns search committee has been formed; AVP of Research and Graduate studies open forums are currently going on, AVP of IT search is restarting with same committee;**
 - b. Academic Senate – Nikki Brauer **Academic Senate’s last meeting was very brief, Milner by-laws were looked at, Planning and Finance Committee is still working on reviewing and reworking priorities**
 - c. Campus Communications Committee – Ryan Denham **no report**
 - d. Foundation – Christine Buckner **Foundation met since last AP meeting; Development Directors presented on current trends and YTD stats, a lot of discussion around deferred gift obtainments and increasing these, campaign is in soft launch stage and will kicked off in the next couple of years.**
 - e. Awards – Rachel Caracci **no report**
 - f. Elections – Emily Vigneri **post cards will hit mail boxes**
 - g. Programming – Brown bag reminder March 30th→AP arrive at 11:15; AP Social next Friday at Stave
 - h. Communications—Matt Keegan and Stephanie Duquenne **Matt is executing newsletter**
 - i. Scholarship – Ron Gifford **Ryan Denham will take over this committee now that Ron is President**
- VI. New business

Adding more AP reps to Academic Senate needs to be addressed; this will be the business addressed at our next meeting
Vice Chair needs to be nominated and voted on and an election will be held at next meeting; if you are interested email Emily and Ron
Great Colleges survey will go out starting on Monday
- VII. Adjournment Jamie first, Heidi Second

NOTE: If you cannot attend the meeting, please contact Ron at 8-8298 or rmgiff@IllinoisState.edu