

Illinois State University
Administrative / Professional Council

1:15-3:00 pm; Thursday, February 7, 2008
314 SSB

MINUTES

Council Members present – Nikki Brauer, Debbie Lamb, Teri Farr, Anjie Almeda, Melissa Moody, Erin Pearce, Michelle Schuline, Maureen Smith and Alex Skorpinski

Ex-Officio Members present – Stacy Ramsey, Rachel Calhoun, Len Grinstead, Larry Lyons, and Ron Gifford

Guests – Melanie Schaafsma, HR – updating Council members on new I-9 compliance administration

Approval of minutes – January 24, 2008 minutes were approved -Motion made by Melissa Moody, second by Michelle Schuline.

Vice -Chair's remarks – Stacy Ramsey

Stacy mentioned the number of Trustee terms that are now expired – Stan Ommen, Joanne Maitland and Carl Kasten. Mboka is to meet with President Bowman next in late February – please forward any topics/questions to him.

Committee/Representative Reports

- **Academic Senate** – Ron Gifford – see attached report
- **Foundation** – Larry Lyons –see attached report
- **Scholarship** – Debbie Lamb – The scholarship will not be renewed for the first recipient as he has fallen below the academic requirement. Debbie sent him a letter.
- **CCC** – Stacy Ramsey – the BOT meets this Friday and the Biodiesel fuel grant will be focus of next coffee hour
- **Constitution** – Stacy Ramsey – Becky Mentzer, Stacy Ramsey and Erin Pearce, and Melissa Moody will work as a sub-committee reviewing the constitution in the spring semester (meeting had to be rescheduled due to weather)
- **HR Liaison** –Len Grinstead – no report
- **Awards** – Awards recipients will be announced to the university community at Founders Day 2/14/08

Business/Discussion Items:

- **Brown bag topics for spring** – Nikki continues work on organizing a brown bag with a panel discussion of trends in mental health issues on campus. 2/29/08 in SSB 375 from 12-1:15pm.

- **A/P Mentoring Network** – Erin Pearce was approached by a fellow A/P employee asking if a mentoring network was in place for A/P employees. After much discussion, it was decided Len Grinstead would follow up with HR and council members were to poll other A/P employees in their work units to gauge interest. Erin would work with Alex to look into surveying A/P staff as well.
- **A/P Council @ u-Club** – suggestion was made for A/P Council to host a u-Club social for networking opportunities for A/P staff

Adjournment – Motion for adjournment by Maureen Smith and seconded by Nikki Brauer. **Next meeting 2/28/08 in Spotlight Room – Bone Student Center**